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Appropriate structure and organization. This category includes:

- Use of class time
- Use of class space, materials, and equipment for instruction

- Coordination or significant involvement in departmental logistics and activities (such as lab coordination, exam coordination, etc.)
- Service on Departmental Committees (regular or ad hoc)
- Service on College Committees (regular or ad hoc)
- Service on University Committees (regular or ad hoc)
- Development of new programs, courses or syllabi
- Participation in student-related activities

During the first two years of contract, Lecturers are expected to engage in basic departmental service and being members of departmental committees will be the exception, not the rule. In subsequent years, an increased engagement at the Department, College, and University level must gradually occur.

CRITERIA FOR SERVICE TO THE WIDER AND PROFESSIONAL COMMUNITY

Lecturers are expected to contribute to the professional and wider community by work aimed at addressing social and institutional issues beyond the Rowan campus, using their expertise, knowledge, and professional judgement. The following activities are considered in judging the fulfillment by a candidate of his/her professional responsibilities.

- Membership in professional societies
- Participation in public activities (committees, boards, panels) where the individual's professional expertise is requisite for appointment
- Participation in outreach activities to elementary, middle and high schools. This includes such items as speaking to classes, demonstrations, judging science fairs, etc.

CRITERIA FOR PROFESSIONAL DEVELOPMENT

Professional development has the goal of allowing Lecturers to maintain currency in their field of expertise as it pertains to the courses they teach. It is expected that this effort will be translated