

FORM 8

SIGNATURE SHEET FOR EVALUATIVE CRITERIA

Department/Office: Mechanical Engineering

*R. [Signature]*

Date Sent to Dean/Supervisor: Sep 24, 2018

Signature *[Signature]*  
Dean/Supervisor:

Date *9/25/18*

Approved  
 Y /  P /  N

Add'l Admin: *[Signature]*

*2/17/18*

Y / P / N

Y = Approved      P = Approved pending modifications      N = Not approved

suggested changes to the criteria within a reasonable time to ensure timely approval for the next candidate

**Criteria for non-tenured teaching faculty**

December 24, 2019

candidates for recontracting.

2.44 Role of Chairperson: The Head of the Mechanical Engineering Department may serve as a member of the Mechanical Engineering T&R Committee.

sustaining and furthering the development of its faculty members. We believe it is important that faculty aspiring to tenure develop a strategy that fulfills requirements set forth in the College and University MOA.

Consistent with the Rowan University Memorandum of Agreement, recontracting and tenure are

The Department of Mechanical Engineering uses six criteria as the basis for assessing candidates for recontracting and tenure.

Classroom observations, scores on student evaluations, and various responses.

5. Candidate statement of scholarly activities.

6. Candidate statement of contributions to the Department, College, and University.

6. Candidate statement of goals regarding plans for future professional development.

Assessment of teaching effectiveness reveals a faculty member's ability and commitment to the activities of teaching. Activities consistent with continuous development and improvement of innovative engineering programs are essential. The characteristics of teaching effectiveness are

Agreement (R&T MOA). Evaluation of teaching effectiveness will emphasize student learning.

It will include assessment of engineering core courses and clinics, laboratory and

curriculum development, and effectiveness of teaching as measured by peer review, outcomes assessment, student evaluations and other valid methods of assessing teaching effectiveness

## PROFESSIONAL DEVELOPMENT

The Letter of Agreement for Non-tenured Teaching Faculty (August 2018) states that "lecturers are expected to remain current in their fields of teaching and expertise"; therefore,

recommending:

Professional development is used by lecturers to maintain currency in Mechanical Engineering

- Engaging in the scholarship of teaching;
- Successful completion of continuing education courses to improve teaching and learning;
- Attendance at seminars and teaching workshops;
- Development of educational tools and media;
- Development of a new course or laboratory experiences;
- Authoring published articles (non-peer-reviewed);
- Awarding of funds to support engineering coursework and/or engineering clinic projects;
- Award of patents;...
- Other activities approved by the Mechanical Engineering department.

## CRITERIA FOR PROFESSIONAL SERVICE

All faculty members are expected to engage in and share the activities of professional practice and service to the Department, College, University and Profession. The nature of this activity is provided in Appendix A, sections 1.2A of the 2018-19 Recontracting and Tenure Memorandum of Agreement (R&T MOA, June 2018). Due to the multi-faceted nature of service, it encompasses a wide range of activities. While examples are provided in the Promotion

Document, many dimensions of service exist and are worthy of recognition if a professional or

most important. Supporting letters from peers should be provided as necessary.