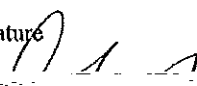
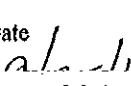
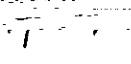

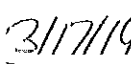



APPROVED CRITERIA SHALL HAVE ALL REQUIRED SIGNATURES

Department/Office: Electrical and Computer Engineering

	Print	Signature
<hr/>		
	Date	Approved
Signature 		<input type="checkbox"/>
<hr/>		
Dean/Supervisor:		Y/P/N
<hr/>		
Add'l Admin:		Y/P/N
Provost/designee:		<input checked="" type="checkbox"/> Y/P/N
<hr/>		
President/designee:		Y/P/N

For P or N decisions, the departmental committee should be provided with the reasons for non-approval, as well as suggested changes to the criteria within a reasonable time to ensure timely approval for first year candidates.

DIRECTIONS: Sign each line and print or stamp name below the line. This signature page must accompany the evaluative standards throughout the entire approval process, and serves as a record that all levels have contributed to the approval process. After all levels have approved the evaluative standards, this cover page and the criteria shall be duplicated, and a copy sent to the Senate office for archiving. The original criteria packet is returned to the Department/Office.

Final administrative approval and forwarding to Senate, Department, and Dean November 1

2.4 Department Responsibilities

2.4.1 Statement Interpreting the Criteria: Each year, before the evaluation of eligible candidates, the Department Chairperson, Department Head, and the rest of the faculty and staff will

2.4.4 Role of Chairperson or Department Head: The Department Head of the Electrical and Computer Engineering Program serves as an ex-officio member of the Departmental Tenure and Reappointment Committee. The Department Head does not chair the committee and does not vote in the committee's evaluation of any candidate. However, the Department Head may participate in the committee's discussion and writes a separate evaluation of the candidate based on the candidate's portfolio and the committee discussions.

Department Head's evaluation letter becomes part of the candidate's portfolio, and is then provided to the College T&R Committee, the Provost, the Senate and the President to assist in their evaluation of the candidate.

The advanced terminal degree for Lecturers in the Electrical & Computer Engineering Department is a Ph.D. in Electrical or Computer Engineering (or equivalent), however an M.S. degree is acceptable for Lecturers with exceptional industrial or other academic experience.

is based on i) teaching effectiveness, ii) service to the department / college / university and profession, and iii) professional development. While we do not use a numerical scale, we weigh

1. Professional teaching performance;
2. Contributions to the Department, College and University;
3. Contributions to the academic profession;
4. Candidate's professional development activities;
5. Candidate statement of goals and plans for future efforts in all of the aforementioned areas.

Criteria for Teaching Effectiveness

The primary responsibility for Lecturers is effective teaching. Lecturers are expected to become master educators in teaching a variety of courses in traditional lecture type courses, laboratory

curriculum, as well as assessment of our learning goals and outcomes. As such, teaching efforts carry the highest weight in evaluation. The expectations, assessment metrics and measures for carry through to design or curriculum are very similar to those for tenure track faculty.

Assessment of teaching effectiveness assesses a faculty member's ability and commitment to the development of teaching effectiveness through continuous development and improvement of enterprise of teaching. Activities consistent with continuous development and improvement of

development, and effectiveness of teaching as measured by peer review, outcomes assessment and student evaluations. Evidence of teaching quality includes developing a working knowledge of undergraduate courses, graduate courses, and workshops.

Criteria for Professional Service

Due to the multi-faceted nature of service, it encompasses a wide range of activities. While expectations and evaluation metrics for service are similar for Lecturers as they are for tenure track faculty, with service to ECE Department and College of Engineering being considered most important. Serving in departmental, college and university committees, assuming a prominent role in department's assessment and other activities are examples of service activities. Underpinning, many dimensions of service exist and the quality of recognition if a professional or societal contribution is made.

Expectations and evaluation metrics for service are similar for Lecturers as they are for tenure track faculty, with service to ECE Department and College of Engineering being considered most important. Serving in departmental, college and university committees, assuming a prominent role in department's assessment and other activities are examples of service activities. While Lecturers may not be expected to participate in general University affairs or on curriculum or assessment committees.

Criteria for Professional Development

The Letter of Agreement for Non-tenured Teaching Faculty states that "Lecturers are expected

replaced by professional development for Lecturers. Professional development is used by

1. Active participation in professional organizations, including giving presentations at conferences and meetings, as well as serving on committees;
2. Assisting faculty and students with scholarship;
2. Active participation in mentoring programs to enhance diversity.

3. Award of patents.