

SIGNATURE SHEET FOR EVALUATIVE CRITERIA

Department/Office: Music

Department Chair/Head: Rick Dammers

Print

Signature

Academic Year (circle):

15-16

16-17

17-18

18-19

19-20

Date Sent to Dean/Supervisor: 9/25/15

Signature

Date

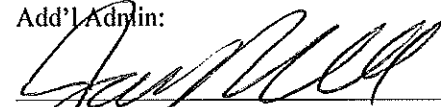
Approved

Dean/Supervisor:

Y/P/N

Add'l Admin:

Y/P/N



Provost/designee:

9/30/15

Y/P/N

Y/P/N

President/designee:

~~For P or N decisions the departmental committee should be presented with the reasons for non-approval as well as~~

~~THEY MUST SIGN each line and print or stamp name below the line. This signature page must accompany the evaluative~~

standards throughout the entire approval process, and serves as a record that all levels have contributed to the approval process. After all levels have approved the evaluative standards, this cover page and the criteria shall be duplicated, and a copy sent to the Senate office for archiving. The original criteria packet is returned to the Department/Office.

SUGGESTED TIMETABLE:

DATE

Departmental approval, sent to Dean/Supervisor:

September 25 (earlier if possible)

Dean provides feedback regarding criteria

October 9

Final administrative approval and forwarding to Senate.

November 1

Department, and Dean

Weighing of Criteria-Tenure and Recontracting

The Music Department utilizes the following criteria, drawn from the Senate and Recontracting Memorandum of Agreement, in the following order of importance:

teaching effectiveness, creative and scholarly activity/professional development, contributions to the university community, contributions to the wider and professional community. These criteria will be applied to all tenure-track faculty. Instructor positions

1. Teaching Effectiveness

Facilitating and leading student learning is of central importance to the Music

-instructional methodology

evaluation of a candidate's teaching effectiveness is accomplished through student

the last two weeks of class. (Online evaluations are utilized for online courses). Peer

observations are conducted by tenured faculty from within the department at the

invitation of the candidate.

2a. Scholarly and Creative Activity (Assistant Professor)

Faculty will provide evidence of the nature of conditions which should be maintained in

facilities in music studies and courses will provide further evidence in the nature of

faculty's work. The department recognizes that a faculty member's scholarly and creative

being central to the mission of the department

Music Department recognizes creative institutions including, but not limited to, the

following types of work:

- developing musical software
- directing or conducting professional concerts, theatrical shows or festivals

Given the wide range of work produced, much of it is done without a formal peer review process, the Music Department utilizes the following guidelines for evaluating scholarly

and creative activity:

- The quality of the work, as compared with other works within that field/style/genre.

External recognition of the work, including peer reviews, invited guest performances, recognition of the work, including peer reviews, invited guest performances, and performance reviews in the media.

Originality and significance of the work within its field/style/genre.

The quantity of scholarly activity within a given time period.

evaluate the caliber of work, as well as to provide external peer review to the work.

All candidates should seek external funding to support and enhance their creative and scholarly work. Evaluation of external funding will not be based upon the amount of financial support received, but rather as contextual commentary upon the candidate's ability to conduct a long-term agenda of independent scholarly and creative work.

The Department of Music

For the position of Instructor, the criteria of professional development include, but is not

limited to:

While scholarly and creative work may meet the above criteria, the candidate must

-service on department, college, and university Committees

-participation in departmental program planning, revision, and evaluation

Dispositions for service increase through the tenure process as candidates learn and expand their role as members of the university community

4. Contribution to the Wider and Professional Community

The Music Department also seeks to lead and serve the broader musical community. Candidates are expected to engage and lead in the professional through activities that include but are not limited to:

-membership, participation, and leadership in professional organizations

-participation in and leadership of conferences

-participation in and leadership of K-12 music programs

-publication of practitioner articles in non-peer reviewed trade journals

Terminal Degree Statement

The Music Department recognizes the terminal degree to either be a doctoral degree (DMA, PhD, or Ed.D) or a master's degree with significant professional experience, and that the standard varies between sub-disciplines within music. The only case in which the

The Music Department acknowledges the widespread acceptance of the DMA as a terminal degree.