

PROPOSAL COURSE

PROPOSAL NON-ROWAN CORE

Use the following guidelines to propose a new undergraduate or graduate course. Only one new course may be created per proposal. New course proposals for Rowan Core should be written using the Process B guidelines which are posted on the Senate Curriculum program's stated learning goals and outcomes. If requesting a special course designation, the proposal must explicitly address how the course meets the defined criteria: Writing Intensive Designation Criteria.

AY 2016-17 updates for Proposal Process A: New Course Proposal: Non-Rowan Core

- " Section I.e: "Course Grading Mode" is now required information.
- " Section I.h: The course catalog description is now required in the "Details" section. A separate catalog description is no longer required at the end of the proposal
- " Section III.a.1: A complete program sheet is required to show the proposed change(s) effect on program requirements. The program sheet can be attached at the end of the proposal.

Approval Process:

Process A proposals do not require a Senate Curriculum Committee hearing, they do require a College Curriculum Committee hearing as well as a review by the Chair of the Senate Curriculum Committee. Once the Chair approves the proposal, it is forwarded to the Provost's Office for administrative approval and implementation.

Please note: The information above and italicized text in the guidelines that follow are explanatory purposes and should not be part of the final proposal.

**I. DETAILS**

- a.** Course Title and Course Number: Note: sponsors must designate the intended course number.
  
- b.** Sponsor(s) Name and Department(s):

**II. RATIONALE**

- a. General Merit of the Course: Describe the content of the course and explain the appropriate

3. Library Resources: Attach a completed and signed Library Resource Form.

\_\_\_\_\_ Current resources are sufficient.

\_\_\_\_\_ Additional resources are needed. Explain resource needs:

#### IV. ESSENCE OF THE COURSE

a. Course Goals Show the formal Program Goals, Student Learning Goals, and Student Learning Outcomes (also known as an assessment grid) that this course addresses.

b. 0.003/TT1 O Tc 0 Ts 03/TT1 Tc NAn003 Tc/.6 (8 147.7)-1.3 -0.00n w [(A)10.8 (t)-5 (t)-4.9 (ach )10.6 -2