Committee Name: ***Campus Aesthetics & Environmental Concerns_____***

Number of Meetings Held this Year: ___5_____

Committee Chair: _____Dianne Garyantes_____

Committee Members: (list here)

Dianne Garyantes, Chair	Faculty
Brush, Denise	Faculty
Crumrine, Patrick	Faculty
Rezaeetazangi, Maaman	Faculty
Gendreau, Mathieu	Faculty
Hristescu, Gabriela	Faculty

well as ongoing issues such as the committee's proposed mission statement. New business discussions included a decision to seek information about bicycle share programs on college campuses and seeking student input on lighting issues on Glassboro's campus. The possibility of a tour of the Camden campus was discussed.

In February 2019, the committee met to discuss ongoing facilities projects such as the air quality issue at the South Jersey Tech Park and the move of offices from Bunce to Oak and Laurel. Bike Share info was shared and discussed, and SGA representatives provided a list of eight different areas on campus that students believe need better lighting. The possibility of call boxes or cameras at those sites also was discussed. A second review of the proposed mission statement was conducted, and no changes were made.

Facilities staff noted several projects on campus that would need committee input, including the

Committee Name: Curriculum 2018-2019

Number of Meetings Held this Year: Ten 150-minute open hearings

Committee Chair: Marci Carrasquillo

Committee Members

*Numbers are subject to change due to very late proposal submissions.

** Refer to the Rowan Core Committee's report for more information on general education-related proposals submitted in AY 2018-19. T

Committee Name: <u>Intercollegiate Athletics</u>

Number of Meetings Held this Year: 2

Committee Chair: Erin Hannah

Committee Members: (list here)

Brian Calio	Michael DiSanto	Jeanine Dowd
Kara Ieva	Adam Kolek	Tiffany Tillman

COMMITTEE SUGGESTIONS & RECOMMENDATIONS

SUGGESTIONS:

Committee Name: Professional Ethics and Welfare 2018-2019

Number of Meetings Held this Year: ___1_____

Committee Chair: __McKenzie Suber-Robinson_____

Committee Members: (list here)

Maria Sudeck	Ashley Pattwell	Wei Xue
Alicia Groatman	Ryan McNulla	Rachel Budman
Mary Gallant	Amanda Almon	Denise Brush
Patrice Henry-Thatcher		

Purpose of/Charge to Committee:

Evaluates conditions under which faulty/professional staff function; recommends rules to ensure fair

Committee Name: <u>University Senate Promotion</u>

Number of Meetings Held this Year: 1

Committee Chair: Jess W. Everett

Committee Members: (list here)

Edward Schoen	Jennifer Courtney	Xiufang Chen
Bonnie Angelone		

<u>Purpose of/Charge to Committee:</u>

Facilitate election of college committees. Provide guidance to candidates. Collect all applications and send to Provost. Identify candidates receiving unanimous favorable votes at the department and college levels and provide their names to the Provost. REVIEW portfolios of applicants who received mixed votes or who request a review. For those candidates, determine if approved and established procedures were followed and transmit the findings to the Provost.

<u>Summary of Activities this Year</u>:

The Chair gave one presentation on the promotion process to candidates.

The Chair & Bonnie Angelone helped candidates interpret the application process.

The Chair and Senate Office facilitated the Election of College Committees

The Chair reviewed all candidate packets and identified those candidate receiving unanimous favorable votes at the department and college levels.

The committee reviewed the portfolios of one candidate that received 2 favorable votes, zero negative votes, and one abstention.

The committee discussed recommendations for improving the application process. The approved recommendations given below.

<u>COMMITTEE SUGGESTIONS & RECOMMENDATIONS</u>

<u>SUGGESTIONS</u>: NONE

<u>RECOMMENDATIONS</u>: See next page

Committee Name: _Recruitment, Admissions, Retention_____

Number of Meetings Held this Year: ___4_____

Committee Chair: Douglas Cleary_____

Committee Members: (list here)

Doug Cleary	Charissa Burgos	Amanda Kuster
Joe Cassidy	Amanda Cox	Celeste Del Russo
Dustin Fife	Lore Getler	Patrice Henry-Thatcher
LuAnne Maslanik	Allison Novak	Lauren Pollara
Jessica Syed	Cass Sherman	Matthew Travis
Dan Drutz	Eric Mann (SGA)	Michael Viola (SGA)

Purpose of/Charge to Committee:

Reviews and evaluates recruitment and admissions policies and procedures, specifically those which relate to curriculum, programs and instruction, and academic standards affecting progress toward a degree; recommends needed changes.

Summary of Activities this Year:

1. First meeting - Dr. Rory McElwee an update on University retention and graduation rates. She discussed Rowan's formal retention system and the Student Success Center. She noted we are moving toward more significant data mining. There is a large amount of data available to the success center such as how often students access the library, swipe into dorms, etc. They want to develop early intervention systems based on that data and are currently studying what is available working to get a handle on how to use. Also discussed the university move toward a mix of merit and need-based aid and made us aware of the emergency financial aid available to students. Also discussed factors leading to students dropping out. Finances is likely number one. The committee chair and committee members have copies of the data she provided.
2. Second meeting – Dr. Soumitra Ghosh, Assistant VP of Student Recruitment was guest.

with private schools for these students. There was discussion of the efforts going on to brand Rowan for recruiting purposes. Financial aid was also discussed and noted that the university is slowly shifting from an SAT to a GPA based process for accepting students. Institutional aid needs to be repositioned with money moving from merit based

Committee Name: Research Committee,

Number of Meetings Held this Year: 2 – 04/02/2019 and 04/04/2019, and several e-mail discussions

Committee Chair: Gustavo Moura-Letts, Chemistry and Biochemistry, CSM

Committee Members: (list here)

1	Gustavo Moura-Letts	Chair, Faculty - CSM
2	Jannelle Alexander	Professional Staff
3	Jeff Lenz	IRB rep - Professional Staff
4	Eduard Dedkov	Faculty - CMSRU / AFT
5	Samantha Kennedy	Professional Staff / Librarian
6	Davide Ceriani	Faculty - CPA
7	Yusuf Mehta	Faculty - RCE
8	James Grinias	Faculty - CSM
9	Matthew Pittman	Faculty - CCCA
10	Erin Pletcher	Faculty - SHP
11	Christine Poteau	Faculty - CHSS
12	Gregory Hecht	IBC rep - CSM
13	Vahid Rahmani	Faculty - RCB
14	Shilpa Rele	Professional Staff / Librarian
15	Benjamin Saracco	Librarian - CMSRU
16	Qian Sun	Faculty - CEd

Purpose of/Charge to Committee:

The research committee monitors research and research services on campus to identify and address issues of research interest. The committee makes recommendations for (I) promoting research and research awareness on campus; (II) meeting resource needs for research; and (III) establishing policies to ensure that research related issues on campus are addressed appropriately. The committee solicits, compiles and disseminates input from the campus community to ensure that the faculty, staff, students, and administration are aware of current research efforts, resources, and challenges.

Summary of Activities this Year:

Committee Name: _*Rowan Core Committee*_____

Number of Meetings Held this Year: _11 total (4 full committee, 7 sub-group review sessions)_

Committee Chair: _Nathan Bauer_____

Committee Members: (list here)

Accardo, Amy	Gregory, Eric	Miller, Jude
Budmen, Rachel	Hostetter, Anthony	Provine, Darren
Dickerson, Catharine	Kipnis, Dan	Rudin, Joel
Eisberg, Bob	Larsen-Britt, Christine	Shen, Yide
Fillenwarth, Gracemarie		

Committee Name: Sabbatical Committee

- CHSS (4)
- CSM (4)
- CPA (2)
- SEE (1)

After the review at the Provost level, 17 of the 24 applicants were recommended for sabbatical leave (26 semesters of sabbatical leave). All the applicants were notified by the Provost's office in writing on 01/22/2019.

The Board of Trustees approved all the sabbatical recommendations at their meeting on 04/10/2019.

COMMITTEE SUGGESTIONS & RECOMMENDATIONS

SUGGESTIONS:

One of the suggestions by the peer evaluators from the Middle States Commission on Higher Education during the decennial site visit to the university in Spring 2019 was to encourage more faculty members to apply for sabbatical in light Spring 2019 was in

Committee Name: <u>Student Relations</u>

Number of Meetings Held this Year: ___1

Committee Chair: Eileen Stutzbach

Committee Members: (list here)

Cahn, Stacey	Shryock, Lauren	Tremoulet, Polly
Dashefsky, Patricia	Tighe, Karla	

I then volunteered to take care of updating the various materials the committee uses to solicit and accept nominations:

> ***Our Call for Nominations that appears every six business days in the Rowan Announcer from mid-October to late February***
>
> ***Our Electronic Nomination Forms through which members of the campus community students, faculty, and staff can nominate individuals for the three awards. These nominations are based on specific criteria included on the nomination form.***
>
> ***We also discussed a new way to publicize the nomination process: Sending a letter to all department chairs on campus encouraging them to share the reminder with their faculty members and staff. This letter was sent out on February 6, 2019, about three weeks before the nomination submission deadline.***

With the website up and running, successfully accepting applications, and with our weekly Announcer items running as scheduled, we settled in to wait for the Feb. 22 deadline when we would meet again to review the nominations and make our selections.

This two-week delay caused us to cancel our in-person meeting for discussion and selection of our winners and I created a new group Google Drive as soon as the files were accessible. We received nine nominations for the Lynch Award, eight for the Robinson Award, and one for the Bole Award.

***Committee Name: Medallion Awards* 2018-19**

Number of Meetings Held this Year: at least five in-person meetings as well as countless email dialog

Committee Co-

Lori Marshall received the Medallion Award Recipient names and corresponding Medallion names for the commencement booklet in a timely manner on March 13, 2019. We are delivering the Medallions in a timely manner.

Esther Mas and Asi Nia-Schoenstein (April 11, 2019)

Committee Name: _International Education Council

Number of Meetings Held this Year: 4

Committee Chair: Sharon An

Committee Members: (list here)

Sharon An (Chair) Hajime Mitani Keir Andreas Politz

Most of our international students come from India, China and Saudi Arabia. There are students from 42 other countries, but significantly fewer students come from each individual country after these top three.

To have more international students for diversity on Rowan campus, a lot more efforts need to be made. The council discussed with these directors about the current barriers and challenges, such as unusual requirements that make it difficult for international students to apply and come to Rowan. The key is to break down barriers and make the pathway much easier for international students to apply and successfully come to Rowan. The goal is to make Rowan University one of the best universities in the country for the international students.

The IEC investigated the current practices and services provided to the international students and the findings show that brief orientations from different areas or offices are offered when students first arrive, and some peer mentoring activities are provided. During the year, there are some social events, trips to cities and shopping, employment workshops offered to the international students. Currently there is one active international student club with about 30 active members. It is organized by students who run the club and events, as well as supported by the International Center.

This year the council also had some discussion on the Study Abroad program based on the presentation from Dr. Alkanat, regarding the issues that there is no funding available for low-income students to study abroad and fewer than 2% of Rowan students study abroad. The council members thought that more information is needed to understand barriers in this area.

The International Education council also examined some newly created internationally-focused academic programs, such as Area Studies which includes Latin American Study, Asian Study, European Study, and the fast growing International Studies Program which now has about 70 majors and more than one hundred minors. The council strongly supports these programs as

SUGGESTIONS:

The council members deem that in spite of a lot of efforts have been made in the past year, the percentage of international students at Rowan is still very low. Therefore, much more resources are needed to develop more efficient strategies to recruit much more international students. It was suggested that some Asian faculty members at Rowan have a lot of connections with the universities in their own countries and they could be good resources for recruiting much more international students. At the same time, more special programs and new services for the international students need to be established on campus to help the international students adapt well to the American educational learning environment. The frequency of those existing events,

Committee Name: _Library Senate Committee_____

Number of Meetings Held this Year: __1_____

Committee Chair: _Sara Borden and Shilpa Rele_____

Committee Members: (list here)

Committee Name: University Scholarship Committee

Number of Meetings Held this Year: 3

Committee Chair: Jennifer Espinosa

Committee Members: (list here)

Melanie Alverio	Douglas Mann	Bethany Gummo
Aimee Burgin	DeLithea Davis	Laurie Haines
Heather Dolbow	Shirley Farrar	Daniel Kipnis

d. The extra-curricular and college-activities component either needs clearer definitions or to be combined into one field on the student application, where students list all of their activities in one spot. Students are unclear on which types of activities are considered “extra-curricular” and “college-activities,” which makes reviewing the applications difficult for USC members.
e. Scholarships requiring a specific class-standing should specify whether the required class standing is for when students complete their application, or if that class standing is required for the following AY when they would receive the scholarship.
f. The software system should separate dependent applicants out completely or clearly identify them to assist the USC during deliberations.
g. The software system should auto-populate fields of information from the student application relevant to each specific scholarship.
h. For scholarships with multiple criteria, it would be helpful for the donors to express the importance of each criteria. Some donors scholarship 496.39 Tmerb912 0 612 792 reW* n

2. It is recommended that the USC continue to include a member from the College of Education to assist with awarding the education-based scholarships.
3. It is recommended that the application period for students to apply for University-awarded scholarships close on January 15th. The close of applications for AY 2018-19 was originally on 12/23/18. This deadline was four days after

members could see a demonstration of the new software and offer suggestions for improving it.