

1. *Ineligible Administrators*

Anyone not in the faculty/professional staff bargaining unit is ineligible to:

1. Be elected to the Senate.
2. Vote for Senate members.
3. Be a member of any Senate committee.
4. Vote on any issue of the Senate, either in committee meetings or at Senate meetings.

2. *At-Large Candidates*

1. Any eligible faculty/professional staff member may seek election as a senator-at-large.
2. Elections of senators-at-large shall be by mail ballot. Candidates shall be listed in alphabetical order with department affiliation noted.
3. No balloting shall be required if there is no contest

3. *Committee Reports*

1. Chairpersons of standing and special committees or of University committees to which the Senate appoints, elects or recommends members shall report to the Senate at least once each academic year. The chairpersons of the promotion, sabbatical leave, and tenure and recontracting committees shall report to the Senate no later than March 15 each year. Reports may be informative or contain recommendations to the Senate, or both.
2. Motions to implement committee recommendations may be made only by a Senate member. Typically, motions should not be made until Senate members receive the necessary information supportive of the pros and cons of the issues involved.

4. *Reorganization Meeting*

At the May Senate meeting, end-of-year business will be conducted. Senators-elect are expected to attend as non-voting participants in completing end-of-year business. As the first item under regular business, the current Senate officers will conduct the election of new officers and committee chairs, who will take office on 1 July. Voting will be limited to senators who will be in office as of that date.

5. *Standing Committees*

1. **Academic Policies and Procedures**

committee structure and recommends changes; oversees the following 7 special committees to which the Senate appoints members:

Awards Committee

University Scholarship Committee

Graduate Student Affairs Committee

Library Committee

Research and Institutional Testing Committee

World Education Committee

Interdepartmental Promotion/Tenure and Recontracting/Career
Development Committee

5. **Curriculum:** reviews proposals for title and credit changes, minors, concentrations, specializations, major programs, courses, certifications, reorganization of academic department/School offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve or significantly reconstitute academic departments or Schools; forwards recommendations to the Senate and then to the executive vice president/provost.
6. **Intercollegiate Athletics:** monitors the entire operation of intercollegiate sports on the campus. The NCAA faculty athletics representative may serve as the chair of the committee. The athletic director shall serve as an ex officio member of the committee.
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6. *Special Committees*

1. Special committees shall include ad hoc Senate committees formed for specific purposes, and conference committees requested by the University president to clarify a problem or issue or to mediate a dispute. Senate ad hoc committees must include at least one (1) senator, who shall be the chairperson.
2. When possible, the Senate president shall designate one or more members of an appropriate Senate standing committee to represent the Senate on conference committees, attempting to maintain balance as to department representative, gender, race, and other factors of concern to the S18 Tm(W)d o

2. Senators shall have the responsibility to brief their alternates for meetings which the latter are to attend
11. ***Attendance of Committee Members at Meetings of Standing and Special Committees***
Chairpersons of standing and special committees or of University committees to which the Senate appoints, elects, or recommends members shall maintain a record of attendance of committee members. Senators or members of the committee appointed by the Senate who miss three (3) consecutive committee meetings may be recalled by the Committee on Committees. The department chairperson of that committee member will be notified of the recall.

In the event that a member of the Senate wishes to censure a member of the Rowan University community, a recommendation should be made to the Senate president and the Senate executive committee. With the approval of the University Senate executive committee, a censure motion would be referred to the University Senate for action. A three-quarters (3/4) vote of those members present would be required before the University Senate would issue an official censure of the individual.