

Proposal for Library Chair - For University Senate 4/24/20

The following proposal from the University Libraries is being submitted for Senate approval. As this document specifies, the Library Chair role is to fulfill AFT contractual obligations and to represent library faculty with library administration.

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Library Chair Duties

This document describes the duties of the Library Chair. The role of Chair in the library is different from the role of academic department chairs.

The Library Chair role exists primarily to fulfill AFT contractually required functions for the AFT Librarians. In addition, the Library Chair acts as a liaison for communication between AFT Librarians and Library Administration.

Only tenured librarians who are part of the AFT Library Faculty bargaining unit at Rowan University are eligible to run for Library Chair.

7KH &KDLU¶V WHUP ZLOO EH WZR \HDUV - Under Year 6 and HSWHPEHU enGLQJ \$XJXVW VW +RZHYHU WKH ILUVW &KDLU¶V WHUP ZLOO must step down from their position for any reason prior to the end of a term, a special election will be held to elect a replacement.

contracting Memorandum of Agreement, which supersedes the following if there is any conflict - ([https://sites.rowan.edu/academic-affairs/\\_docs/tenure--recontracting-moa-2019-2020.pdf](https://sites.rowan.edu/academic-affairs/_docs/tenure--recontracting-moa-2019-2020.pdf)) --

- Provides an evaluation letter or other written input for the application of each tenure track librarian for re-contracting, tenure, or promotion
- Annually calls meetings for AFT library faculty to revise and ratify Tenure and Recontracting/Promotion Criteria.
  - o Holds a voice vote on the revised criteria at a meeting of the AFT Library Faculty at which a quorum is present prior to the start of the fall semester.
  - o &RPPXQLFDWHV XSGDWHG FULWHULD WR DGPLQLVWUDW agreement, by signing the cover sheet (Form 8 on p. 55 of the MOA) and sending it to the Associate Provost with the ratified criteria
- Monitors the annual review of the Librarian Promotion MOA & the campus T&R MOA and, if necessary, calls a meeting to discuss possible revisions.
  - o &RPPXQLFDWHV UHFRPPHQGHG FKDQJHV LQ 5RZDQ¶V 3U and in the librarian portion of the statewide contract to the appropriate union UHSUHVHQWDWLYH HJ WKH ORFDO¶V \$)7 ([HFXWLYH & representative to the statewide contract negotiating team, etc.)
- Ensures the election of a Personnel Committee, as defined in the statewide contract (article 17 section a), or according to any local MOA

