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UNIVERSITY SENATE MINUTES

Ilicasu, Allison Krufka, Lili Levinowitz, Phillip Lewis, Janet Lindman, Matthew Lund, Midge Madden, Karen Magee-Sauer, Douglas Mapp, Phyllis Meredith, Eric Milou, Bob Newevinowit, Douglas Not in ATTENDANCE: (Rep

Bonnie Angelone represented by Rory McElwee.

**NOT IN ATTENDANCE:** Keith Adams, Michael Banutu-Gomez, Joe Basso, Jacqueline Benevento, Tom Doddy, Erick Guerra, Susan Hersh, Ihsan Isik, Candace Kelley, Mark Matalucci, Muhammed Rashiduzzaman and Rob Sterner.

1. Approval of Agenda – moved, seconded, approved
2. Introductions of m cs President's Report

(pages 3-4)

**11:10 - 11:45am**

5. Standing Committees & Task Forces

a. Curriculum Committee Report (pages 5-

room' passed unanimously and the 'minor in Environmental Studies' passes  
See curriculum database for further details on these process C proposals  
posal and 69 process A proposals.

orce on Transfer Agreement

xperience Resolution (page 8)

Statewide Transfer Agreement to be in effect fall 2008, transfer students with  
s Degree from a New Jersey community college is considered to have

See page 7 for first reading only. Senators should bring this back to their department for feedback.

- ii. Resolution Clarifying the Status of Required General Education Courses under the Comprehensive Statewide Transfer Agreement (**page 9**)

Using Physics major as an example – Need Chem. I and II for Physics major. Get rid of current subcategories of Gen. Ed and Major Requirements. In the University Undergraduate Catalog just call them Required Courses. Provost's office is supportive of this. Make changes in catalog to just a list of Required Courses.

First reading only. Senators should bring back to department for feedback.

- c. Technological Resources Committee

- i. Resolution for Banner Course registration Service (**page 10**) The University Senate recommends that course descriptions printed in the catalog become available via Banner Self Service for each course offered during registration. Course descriptions should be available as a one-click link.

- 6. Academic Integrity Task Force <http://blogs.rowan.edu/aipolicy> Barbara is at a conference in New Orleans. See draft on the web, click to download, read and give feedback, can post comments on the blog.

- 7. Old Business

- a. Counseling Resolution (**page 11**) Eileen – motion approved, seconded, passed.
- b. Resolution to Alter the Function of “Professor's Permission To Override A Closed Course” Form (**page 12**) – motion approved, seconded, passed.
- c. Resolution Concerning Instructor Changes to Syllabi After Distribution (**page 13**) – While making changes to the syllabus after it is distributed is highly discouraged, in cases where alterations are unavoidable, the instructor must inform students in writing ( paper, WebCT, or e-mail are acceptable forms) in an expeditious manner. Web CT may need to be changed to Blackboard or something more generic. Motion approved and seconded. Discussion followed. Unfriendly amendment made by Herb Appelson to change *must* to *should*. Motion on the amendment denied, 9 in favor, 35 opposed, 3 abstentions. Resolution passed with majority support.

- 8. New Business – none. Reminder – get all classroom deficiencies to Eric by e-mail today.

- 9. Adjournment motion made and passed.

## President's Report:

1. Rooms, Furniture, & Scheduling Update – Eric and Karen Siefring have met with the President regarding this problem. By this afternoon, send Eric your list of classrooms that have inadequacies. President has agreed to tour these rooms and offer solutions to the problems this semester. Farish want to visit “inappropriate” rooms – send Eric your rooms that are not appropriate.

Scheduling Software Committee Charge and Composition: Bob Cart (Chair), Susan Bowman (FPA), Richard Fopeano (EDU), Cindi Hasit (Provost's Fellow), Phil Lewis (BUS/AFT), Walt Martin (Student Affairs), Jeff Maxson (COM), Bob Newland (Senate), Hieu Nguyen (LAS), James Newell (Associate Provost), Joe Orlins (Facilities), Cathy Parrish (LAS), Steve Chen (ENG) Scheduling task force – charge on pink page handed out today.

- a. Bob Newland is our Senate representative. Calls for a minimal percentage of classes to be scheduled on Fridays and before 10 AM. Should we respond to this charge?
- b. Fall 08 schedule Update: First draft of “scheduling issues” – Feb 13<sup>th</sup>

2. CPCE Dean Search - Sosa is the new Dean of CPCE

3. Light rail presentation by John Hasse - sponsored by Senate - 2/13/08, 10:50 am - Rowan Hall  
Pass this info on to departments and encourage attendance. This is something we need. Conflicts with LAS meeting.

4. Chairperson Council & Senate Working Group on developing criteria for retaining low enrolled courses (Roberta Harvey, Skeffington Thomas, Cathy Parrish, Lorin Arnold, Rick Dammers)  
Thank you to these people.

5. Senate Climate Survey via Survey Monkey

Should be out next week. To collect longitudinal data, do not need to log in so we will not be tracked as to who completed the survey.

6. Senate Constitution Revision Vote – via Banner (Start: Feb 11, End: Feb 25)

10. College of Business Dean Search (Remaining Candidates) Not giving much lead time on interview schedule for COB Dean candidates. Two more to come.
  - a. Dr. James Emore, 6-Feb-08, Senate time is 3:30-4pm (Rob 227)
  - b. Dr. Niranjana Pati, 8-

## **Report of the Senate Curriculum Committee**





**Creation of all-University “Rowan Experience Requirements”**

Whereas: The state of New Jersey has signed the Automatic Statewide Transfer Agreement into law, effective the fall 2008 semester.

Whereas: The Transfer Agreement stipulates that a transfer student with an Associate’s Degree from a New Jersey community college is considered to have fulfilled “all lower division general education requirements” towards a Bachelor’s degree at any state university.

Whereas: A Multicultural/Global course, a Writing Intensive course, an Artistic and Creative Experience course, and a Lit (de) 3 (gr) Wns (f) -7 ( (ng) w7 (i) -2 (t) -06 588 768re W n /Cs1 cs 0 0 0 sc q 0.24000(a) 3 (l) 3 (t))



**Resolution Clarifying the Status of Required General Education Courses  
under the Comprehensive Statewide Transfer Agreement**

Technological Resources Committee Resolution  
Regarding the Banner Course registration Service

**Background/Context:**

All Rowan students register for courses using the Banner system.

**Resolution:**

**Whereas:** the banner system provides the course number, place, days taught, the professor teaching the course (when known) and enrollment and

**Whereas:** no course description is available in the course registration process.

**Be it resolved that:**



**Resolution to Alter the Function of  
“Professor's Permission To Override A Closed Course” Form**

Draft of November 19, 2007

**WHEREAS**, unknown to many faculty, an override form not only serves to allow course caps to be waived, it also serves as a prerequisite waiver form, overriding any and all prerequisites that the student may not have met.

**BE IT RESOLVED**, the "Professor's Permission To Override A Closed Course" form shall serve only to allow students to get into a closed section. It shall not also serve as a “Prerequisite Waiver” form.

**Resolution Concerning Instructor Changes to Syllabi After Distribution**  
Draft of November 30, 2007

Context: