

UNIVERSITY SENATE MINUTES
October 27, 2008, 10:50 am, Rowan Hall Auditorium

ATTENDEES: Jacqueline Benevento, Mark Berkey-Gerard, Lori Block, Kate Boland, Joe Cassidy, Bruce Caswell, Doug Cleary, Doug Cleary, Nadine Connell, Jennifer Courtney, Kevin Dahm, Michele DiCorcia, Robert D'Intino, Carol Eigenbrot, Leslie Elkins, Jon Foglein, Bill Freind, Roberta Harvey, John Hasse, Karen Haynes, Erin Herberg, Susan Hersh, Jerry Hough, Olcay Ilicasu, Allison Krufka, Phillip Lewis, Janet Lindman, Matthew Lund, Karen Magee-Sauer, Julie Mallory-Church, Douglas Mapp, Mark Matalucci, Phyllis Meredith, Demond Miller, Eric Milou, Bob Newland, Anne Phillips, Robi Polikar, Peter Rattigan, Natalie Reaves, Adrian Rusu, Tanya Santangelo, Nick Schmelz, Kathleen Sernak, Sonia Spencer, Don Stoll, Pat Alexy-

- iii. Attendance Policy Resolution Update (pages 11-12) – Proposed revision to attendance policy as shown on page 11 was approved by senate last spring, then over summer had a change in item #6 as described on pg 12 - the addition of 25% and student could get a hardship withdrawal rather than an F. Concerns have been raised with Provost, senate is welcome to reconsider and revise the policy and bring it back. Committee is revisiting entire policy. Please discuss with your departments and give feedback. What is appropriate maximum

percentage for missing class? What are other acceptable reasons for missing class that should be added to list? We need to develop a recommended set of procedures for documentation. Should there be a statement about timely notification of professor of student being sick. Please e-mail departmental feedback to Roberta Harvey.

- iv. Graduate School Admissions change (page 13) – some students were kept as non-matriculated in a pre-program status, which was a violation of federal law in regard to financial aid. It will be the program advisor’s responsibility to request from the graduate school to fully admit the student into the program or remove the student from the program if probationary requirements have not been met. Graduate School will then change the status from “P” to “D” (means fully matriculated) or withdraw the student from the program. Graduate advisors should keep an eye on this – bring this back to department.
- b. Committee on Committee Update – (page 14)
 - i. Lili Levinowitz – Promotion chairperson - moved, seconded, approved
Krishan Bhatia as sabbatical leave chair – motion passes
 - ii. Other additions to committees noted, voted and approved. Minor changes will be sent out by e-mail and also will be posted on web.

7. Ad-Hoc Committees

- a. Formation of Alternative Course Delivery Ad-Hoc Committee (page 15) motion to approve committee, seconded, approved.

8. Old Business - none

11:50 – 12 noon

- 9. New Business - Eileen Stutzbach makes motion that Senate tries to go paperless, seconded, discussion, motion carries 35 in favor, 12 opposed, 3 abstentions.

John Hasse announced that a bicycle group is forming and the first meeting will be at 5 o’clock on November 12th.

10. Adjournment

Open Period - Tim Michener

West Campus-update on 37 initiatives

Shooting last night on another campus

Enhanced 911 system with better location – January 2009

Can pinpoint location of a cell phone call, made outside but not in a building

Assessment team to identify psychological problems

Improved lighting –added 60 lights outside including Triad

Lights are lower and shielded so light goes down and not up

Camera system being investigated

Emergency Response team conversion not complete yet

Gloucester County Alert System

Rowan Alert incident notification system. Sign up if you haven’t

Public Safety-now has a second dispatch position

Computers in cars, allows officers to get info quickly and do reports from car, spend more time out in the field/around campus

Old CERT team now called SMART - Stress Management and Response Team 0 100 0 0 Tm /F1.0 1 Tf (in

Student Center is busy Thurs, Friday, Saturday night Rowan after Dark program

Rape aggression defense program a success, mostly for females. Have similar program for males also but not many takers

New campus phones

PARKING from a crime prevention standpoint, 40% of us do not register our cars.

Questions and concerns: Lights in Ed Hall go off at 10AM - check with John Imperator about this

Can we limit access to building s at night – go to Dean for a stricter time schedule

New traffic pattern into Parking Lot A has violators which is a safety problem for bicycles. Is being patrolled, tickets will be issued.

We are serious about slowing down the traffic, encouraging bikes on campus.

Contact Richard Jones, Dean of Students if you have a student with an emotional problem of some kind. He will analyze and may refer case to the team.

PRESIDENT'S REPORT

1. Senate meetings for AY09 will be held in Rowan Hall Auditorium
2. Scheduling Task Force Report
 - a. Open Period for AY10 is Friday 1:45-3pm-one year trial. Document affect on department, classes and

Academic Standing – Dismissal, Probation, Suspension

PLEASE NOTE: This academic standing policy is for all new students after Fall 2007.

Academic Dismissal

Definition

As outlined above, academic dismissal takes place under the following circumstances:

Students who have **attempted** at least 15 credits and have been on probation for the academic year (Fall/Spring) will be dismissed from the University. Their dismissal is in effect as of the upcoming Fall semester.

Procedures

The Registrar's Office will notify the appropriate University officers when students are academically dismissed and will note the dismissal on the student's academic record.

**Resolution to Amend the Resolution to Add Professor's Signature to
"Prerequisite Waiver" Form**

WHEREAS, the following Resolution was passed by the University Senate in Spring 2008;

***The version referred to was the same as the one now attached except for the highlighted wording that is proposed with this amendment.**

AND WHEREAS, the Resolution has not been signed and approved to become policy for the following reasons:

- ! In some cases, students are placed into their courses via a placement exam or portfolio review.
- ! Since instructors are generally not involved with reviewing placement exams or portfolios, their signatures may be unnecessary.

ROWAN UNIVERSITY
PREREQUISITE WAIVER
(One course waiver per form)

Rowan ID: _____ TERM: _____

Name: _____
(last) (first)

CRN: _____ Course number: _____ Course title: _____

The following prerequisite(s) has/have not been satisfied for the course listed above:

Course number:	Course title:
_____	_____
_____	_____
_____	_____
_____	_____

Detail the reason(s) for the above waiver request:

Signature of Student _____

RESOLUTION-POLICY

From: Dr. Eric Milou, Rowan University Senate President

To: Dr. Ali Houshmand, Provost

Date: 5/12/08

RE: Senate Resolution

Proposed Revision to Attendance Policy

Because classroom experiences vary greatly among disciplin

Acceptance:

I give my approval. I have forwarded this item to _____ for implementation.

No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

ADDITIONAL REVIEW NEEDED:

I am willing to give approval if the following modification(s) are made:

Item 6 under Responsibility of Faculty in the approved policy has been changed to read

Faculty (singularly or as part of a department or program) may establish additional attendance

The Graduate School

RE: Important Changes in the Graduate Admission Process

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The Graduate School has recently revisited the admission process for students admitted conditionally, so called “probationary” student and “promising scholar” student. In the interest of academic advisors, students and the Graduate School’s move to become more efficient, the process has changed. An integral part of the improvement includes the decision to fully matriculate all “probation” and “promising scholar” students into the programs they applied for. Current practice keeps these type of prospective students in a generic status with no degree attached to their record. The record would show the college only and a non-degree program.

Students admitted under a condition will be recorded in Banner with a distinct mark so their progress can be monitored. Probationary students will be indicated as “P” on the *application status*. They will be fully matriculated into the program in Banner on the admissions as well as registration side of Banner. The student’s matriculation term on the Registrar side of Banner, will be the actual term the student is fully matriculated. The probationary requirements will be recorded as a comment that can be retrieved for a review.

Since the difference between probationary status and the promising scholar status is only different in the conditions required for the full status in the graduate programs, there is no longer a need for two separate students for these categories. Students who are given more than three terms (fall, spring and summer) to complete their requirements for the acceptance in the program will be considered probationary students and the exact period of time, previously determined by the department, to move into their desired program will be recorded in Banner. Please not that giving students more than three terms to complete their probationary requirements is a maximum time allowed. Any exception must be approved by the Graduate School.

Committee Members to be approved by Univ. Senate – Oct 27

Curriculum – David Sullivan

Intercollegiate Athletics – Leslie Jackson-Turner

Prof. Ethics – Michael Benson
Julia Beth Rey

Promotion - Jennifer Kadlowec

Sabbatical Leave – Mark Berkey-Gerard
Phillip Granato

Technological Resources - Ya'aqov Ziso

Awards – Corine Meredith
Margaret Shuff

International Education Council – Corann Okorodudu (also appointed as AFT rep.)

Univ. Scholarship – Melissa Klapper
Stephanie Cohen

Senate Ad Hoc Committee on Alternative Course Delivery

Committee Members: Darren Nicholson, Gerry Hough, Lorin Arnold, Kate Boland, Trish Yurak, Georgette Sahn, Connie Rosenberger, Janet Lindman & Erin Herberg (Senate Curriculum committee representatives), two representatives from the Senate Technology committee

Charge: To investigate non-CPCE online course development and implementation at Rowan including web assisted courses an

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