

UNIVERSITY SENATE MINUTES
December 3, 2010: 1:45 pm, Rowan Hall Auditorium

ATTENDEES: Herb Appelson, David Applebaum, Tom Bendtsen, Mark Berkey-Gerard, Kate Boland, Gregory Caputo, Joe Cassidy, Bruce Caswell, Jay Chaskes, Hanmei Chen, David Clowney, Jennifer Courtney, Joel Crichlow, Larry Depasquale, Robert D'Intino, Tom Doddy, Carol Eigenbrot, Jon Foglein, Richard Fopeano, Bill Freind,

- b. University Budget and Planning report (page 16) – The Board of Trustees Budget & Finance Committee is getting better information from the administration than they have in the past. President Farish has asked to attend the first spring term meeting of the University Budget & Planning Committee. There has been no explanation regarding why Rowan has not yet received the \$18.4 million state appropriation for the medical school or the \$2.8 million from Cooper Hospital to compensate for the 15% reduction in state revenues.
8. Old Business
9. New Business – David Applebaum presented a charge to create an ad-hoc committee with respect to the Presidential search. The motion was made, seconded and approved to create such committee. David Applebaum, David Clowney, Donna Jorgensen, and Peter Rattigan

PRESIDENT'S REPORT

1. MLK Breakfast Senate Table. I have reserved a Senate table with eight seats. Ambassador Andrew Young will be the keynote speaker for Rowan University's 25th Martin Luther King, Jr. Breakfast on

Resolution
To Change the Composition of Rowan University Senate Standing Committees
to Include the Medical School

Whereas the University Senate is recommending amendments to the Constitution to recognize the Medical School as a constituency in accordance with the provisions in Article VII, Amendments, of the Constitution;

Whereas, the Senate's recommended changes in the Constitution must be approved by the Board of Trustees before they are in effect;

Whereas, the composition of Senate standing committees is determined by the provisions of Article VIII, By-Laws, of the Senate and for the personnel committees by local agreements of the bargaining agent;

Whereas, By-Law changes incorporating the Medical school constituency into the standing committees cannot be official until the BOT approves the Constitutional amendments;

Whereas By-Law changes require only the approval of the Senate and do not require the approval of the BOT;

Be it resolved, contingent upon the approval of the Constitution amendments by the BOT and for the personnel committees by local agreements of the bargaining agent and agreement by the bargaining agent to the changes in the personnel committees, the Senate approves the following changes to the By-Laws .

Rowan University Senate Committees

STANDING COMMITTEES

Note: CHAIRS OF STANDING COMMITTEES SERVE ON THE SENATE EXECUTIVE COMMITTEE

ACADEMIC POLICIES AND PROCEDURES: Reviews and recommends academic policies and procedures of the University, including grading policies, academic dismissal and academic warning procedures, honors and dean's list policies.

Eligibility: 9 Faculty (to include at least 1 representative from each College)

1 Graduate Advisor

2 Professional Staff

1 AFT Rep

3 SGA Reps

Total 16

CAMPUS AESTHETICS AND ENVIRONMENTAL CONCERNS: Reviews and recommends proposed changes that affect the aesthetic quality of the campus environment; recommends acceptance or rejection of proposals to the University President; reviews existing aesthetic qualities and recommends needed changes; and addresses campus environmental concerns that affect the health and well-being of the University community and/or the natural environment.

Eligibility: 8 Faculty

2 Professional Staff

1 Administrator

3 Additional Faculty and/or 3 Professional Staff

1 CWA Rep

1 IFPTE#195 Rep

1 AFT Rep

3 SGA Reps

Total 20

CAREER DEVELOPMENT: Develops procedures for the receipt and processing of career development materials from candidates and academic department assessment committees; receives and considers the reports of the department assessment committees, the supporting documentation, and the statements of the President/designee concerning all employees being assessed; prepares a report to the President containing its recommendations concerning the allocation of Career Development funds.

Eligibility: 7 Faculty (one from each College)

1 Librarian

1 AFT Rep

1 Professional Staff

Total 10

CHAIRS COUNCIL: To provide a channel through which department chairs may readily communicate with other chairs in order to share information and solve problems; enable junior chairs to take advantage of the expertise of more experienced chairs; act as a clearinghouse to share information that individual Chairs obtain from their respective professional societies; participate in the formation of hiring committees for Deans and the scheduling of interviews.

Eligibility: All Academic Department Chairs

College of Engineering Program Chairs

COMMITTEE ON COMMITTEES: Polls eligible faculty/professional staff on committee membership choices; prepares a balanced list of suggested members for each committee and submits the lists for Senate approval; reviews the existing committee structure and recommends changes; oversees the following special committees to which the Senate appoints members: Awards Committee, University Scholarship Committee, Library Committee, Bookstore Committee, World Education Committee, Interdepartmental Promotion/Tenure and Recontracting.

Eligibility: 5 Faculty and/or 5 Professional Staff

CURRICULUM: Reviews proposals for title and credit changes, minors, concentrations, specializations, major programs, courses, certifications, reorganization of academic department/college offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve or significantly reconstitute academic departments or colleges; forwards recommendations to the Senate and then to the executive vice president/provost.

Eligibility: *Note: Committee Chair is not calculated in committee total.*

2 Business Faculty

2 Engineering Faculty

2 Fine & Performing Arts Faculty

2 Communication Faculty

2 Education Faculty

1 Academic Policies/Procedures Committee Rep
2 SGA Reps

Total 14

PROFESSIONAL ETHICS AND WELFARE: Evaluates conditions under which faculty/professional staff function; recommends rules to ensure fair treatment for all faculty/professional staff members.

Eligibility: 10 Faculty and/or 10 Professional Staff
1 AFT Rep

Total 11

PROMOTION: Supervises the election of college promotion committees, develops procedures for receipt and processing of promotion materials from candidates and college promotion committees, reviews applicant portfolios in light of the procedures established by the institution and the department and approved by the dean, certifies to provost that the procedures have or have not been correctly carried out by both the department and college committees.

Eligibility: Note: Only tenured faculty are eligible –

1 Librarian
1 AFT Rep

Total 11

STUDENT RELATIONS: Evaluates existing and proposed relations and procedures and initiates recommendations for changes.

Eligibility: 10 Faculty and/or 10 Professional Staff
1 AFT Rep
1 CWA Rep
5 SGA Reps

Total 17

TECHNOLOGICAL RESOURCES: Monitors technological resources to insure that the services and resources meet the needs of the campus community in research and academic pursuits. By soliciting and compiling input from the campus community, the committee attempts to insure that the faculty, staff and students are aware of the current services on campus that can and do support these efforts. Responses to a periodic faculty and staff survey will insure that a collaborative effort exists in developing recommendations to enhance the University vision in the areas defined by the committee charge.

Eligibility: 7 Faculty (1 from each college)
5 additional Faculty from any college
3 Professional Staff
1 Librarian
1 AFT Rep
1 SGA Rep

Total 18

TENURE AND RECONTRACTING:

COMMENCEMENT: Meets to recommend commencement activity and appropriate speakers. One representative is appointed by the Senate President.

HONORARY DEGREE: Considers and recommends people for an honorary degree. One representative is appointed by the Senate President.

STUDENT GRIEVANCE: Listens to student appeals regarding grades and makes recommendations as to a final

Resolution to Rename the Academic Status Regarding Basic Skills Requirements
and Insert Minor Revisions to the Academic Standing Policy

WHEREAS, the term "suspension" refers to a sanction for disciplinary matters barring a student from taking courses at Rowan University AND the academic status resulting from failure to meet the basic skills requirement within the first academic year is a "restriction" that students take only basic skills courses.

~~WHEREAS, the minimum credits attempted by a full-time student in two semesters is 24 AND the intent of the basic skills policy is to compel students to take only basic skills courses if they have not fulfilled the basic skills requirement within their first academic year.~~

WHEREAS, the Academic Standing Policy for undergraduate students differs from the one applied to graduate students.

WHEREAS, the Academic Standing Policy would benefit from a separation of the basic skills policy from other academic standing policies AND minor changes are needed to clarify these policies.

THEREFORE BE IT RESOLVED,

That the term used for the academic status of a student who fails to meet basic skills requirements by the end of their first academic year be changed from "suspension" to "restriction".

~~AND BE IT FURTHER RESOLVED,~~

~~That the academic policy regarding basic skills be changed so that it is invoked after a student attempts 24 credits instead of 30 credits.~~

AND BE IT FURTHER RESOLVED,

That the Academic Standing Policy be revised as shown in the attached version to enact the changes mentioned above and clarify the application of these policies.

UNDERGRADUATE ACADEMIC STANDING POLICY
(Academic Good Standing, Probation, Dismissal, and Restriction)

Academic Good Standing

Rowan University has established standards for academic standing which apply to all matriculated undergraduate students as follows: Students who have attempted 15 or more semester hour credits and have a cumulative grade point average (GPA) of at least 2.0 are considered to be in good academic standing.

Academic Probation
(For GPA Falling Below 2.0)

At the end of each Spring semester, matriculated **d**

- The College Deans will notify students in writing when they are dismissed. The notices will include a statement that registration for the next semester will be canceled.
- Students so dismissed cannot register in either academic year or summer terms, as full or part-time students, **nor** as non-matriculated students.
- Students who have been academically dismissed from the University may apply for readmission through the Admissions Office after one academic year **following dismissal**.
- Students who have been academically dismissed may not participate in extra-curricular or co-

University Budget and Planning Committee Report
November 19, 2010
Submitted by Bruce Caswell

The UBPC has met October 18th and rescheduled a meeting for November 16th to December 6th to gather more information.

Kate Boland attended the Board of Trustees Budget and Finance Committee meeting on August 18th, and Bruce Caswell attended part of the BoT Budget and Finance meeting on November 17th.

The August meeting ran three and a half hours, a reflection of the large number of items on the agenda, the intensity of scrutiny by the BoT committee, and strong differences on some items. The preliminary FY 2010 final budget figures indicated a surplus of \$9.2 million on total general university revenues of \$182.7 millions. Most of the surplus was generated by the furlough program. The CGCE budget showed a surplus of \$0.5 million on a budget of \$10.6 million. Auxiliary Services (mostly housing) showed a surplus of \$0.5 million on revenues of \$33.3 million.

The November meeting saw the introduction of a new format for the presentation of budget and financial information. The new format is much more detailed. For example, the new format shows breakouts by six major funds and fund categories, including separate data for auxiliary operations (mostly housing), CGCE, and the Medical School. There are also breakouts by university division and departments and programs.

Some highlights:

- 1) Revenues for the first four months of the fiscal year are running slightly above projected levels and expenses are slightly under budget for the general university budget most of the other funds.
- 2) An exception is CGCE, which has four month revenues of \$15.9 million compared to a budgeted \$16.6 million. This is a result of lower revenues than budgeted for the summer session and the fall graduate session. As a consequence of the lower revenues, the CGCE budget shows a deficit of \$0.7 million.