

Enrollment targets not set yet for next year, may have met them already this year. President is still waiting for final figures, 1400 freshmen – over our target. No final figures yet on how many graduated last year or didn't come back for other reasons.

New furniture has decreased classroom capacity. We have adequate classrooms, but new furniture has effectively reduced class size, to be less what is allowed by fire code numbers. Not a continual problem – in the opinion of President Farish. Adjustments to room utilization need to be made for future semesters. John Haase needs new lines in

Task Force on Undeclared Students
Report to the Provost
May 24, 2007

The task force you created to make recommendations on improving the status of undeclared students have considered the issue and make the following recommendations:<http://www.nacada.ksu.edu/index.htm>

- 1.

alternative methods to achieve the goal (e.g., introductory courses with rigorous standards) in a manner that are both fairer and more clearly based on merit.

- b. *Internal Transfers.* Three years ago the Enrollment Management Committee recommended that internal transfers be given priority over external transfers. To date, that has not been implemented. It is clear to us that we are obliged to meet the needs of existing, native students before those of others.
 - c. *Major-specific GE courses.* Many programs dictate the courses their majors must take within categories of GE. Clearly, in some cases this is essential. In other cases the necessity is less clear. The effect on internal transfers is that many are required to take additional GE courses in categories in which they have already satisfied the university requirement.
3. The task force recommends that the university investigate, in an expeditious manner, the creation of learning communities for undeclared freshmen. These communities could serve as sites for CAP Center activities and recruitment efforts by academic programs. Perhaps most critically, these communities could serve as academic and support networks for the students involved. The evidence of the success of learning communities in increasing retention and graduation rates among undeclared students is overwhelmingly positive. Studies of such programs at Ball State University, Portland State University, Bowling Green State University, Northern Michigan University, and California State University at Long Beach all support this claim. So do the data from pilot learning communities for undeclared students at Rowan. Since the program began in 2001, our undeclared students situated in learning communities have persisted at rates in excess of other undeclared students and the campus as a whole.

Jay Chaskas
Eric Clark
Ed Eigenbrot
Craig Monroe, Chair
Patricia Mosto
Karen Sieftring
Lizziel Sullivan
Joanne Damminger, *ex officio*
Carol Eigenbrot, *ex officio*
Julie Peterson, *ex officio*

Undeclared Majors Task Force

The goal of this task force would be to lay the framework for a plan (or possibly series of plans) to address undeclared student issues. This group will be building upon the work of the previous group, whose report led to both the formation of this body and the formation of a separate but related task force on enrollment management. Because these two task forces will deal with related issues, some members have been asked to serve on both groups. This task force represents a significant effort in shared governance and will be co-chaired by a member of the administration (Jim Newell) and the chair of the Senate committee on Recruitment, Admissions, and Retention (Matt Lund). The proposal(s) developed by this task force will be sent through the Senate RAR committee and through the administration concurrently for comment and review.

1. Jim Newell, Associate Provost
2. Matt Lund, Chair of the Senate RAR committee, Philosophy & Religion
3. Liziell Sullivan, CAP Ctr, primary undeclared advisor
4. Carol Eigenbrot, CAP Ctr, advisor, and Senate officer
5. Trish Yurak, Senate Officer, Psychology dept (restricted major) rep
6. Patrick Spearman, Foundations of Education
7. Kathleen Pereles, Management Dept.
8. Robert Cart, Dean, Fine and Performing Arts

Provost's Strategic Enrollment Management Task Force (07-08)

Last year, I convened an Undeclared Majors task force to begin to look at issues with the large population of undeclared students at Rowan University. This task force recommended forming another group to deal with the broader issue of enrollment management. Thus, in consultation with the University Senate leadership, I am convening a Strategic Enrollment Management Task Force. The charge of this task force is as follows:

1. Examine trends in applicant numbers, acceptances, and enrollments in all departments with the goal of identifying:
 - areas of potential growth;
 - the need for expansion into new majors/minors, and
 - undersubscribed areas in need of retooling.
2. Review the restricted majors to determine the basis for the restriction and determine whether that restriction is necessary and/or valuable.
3. Determine the optimal size and mix (diversity, in-state vs out-of-state, international, full time vs part-time, etc.) of enrolled students at the University now, five years from now, and ten years from now with consideration of the resources necessary to achieve that size and mix.
4. Examine the history and potential impact on enrollments of students such as CPCE students, internal transfers, and transfers from community colleges in light of the Comprehensive State-Wide Transfer Agreement.

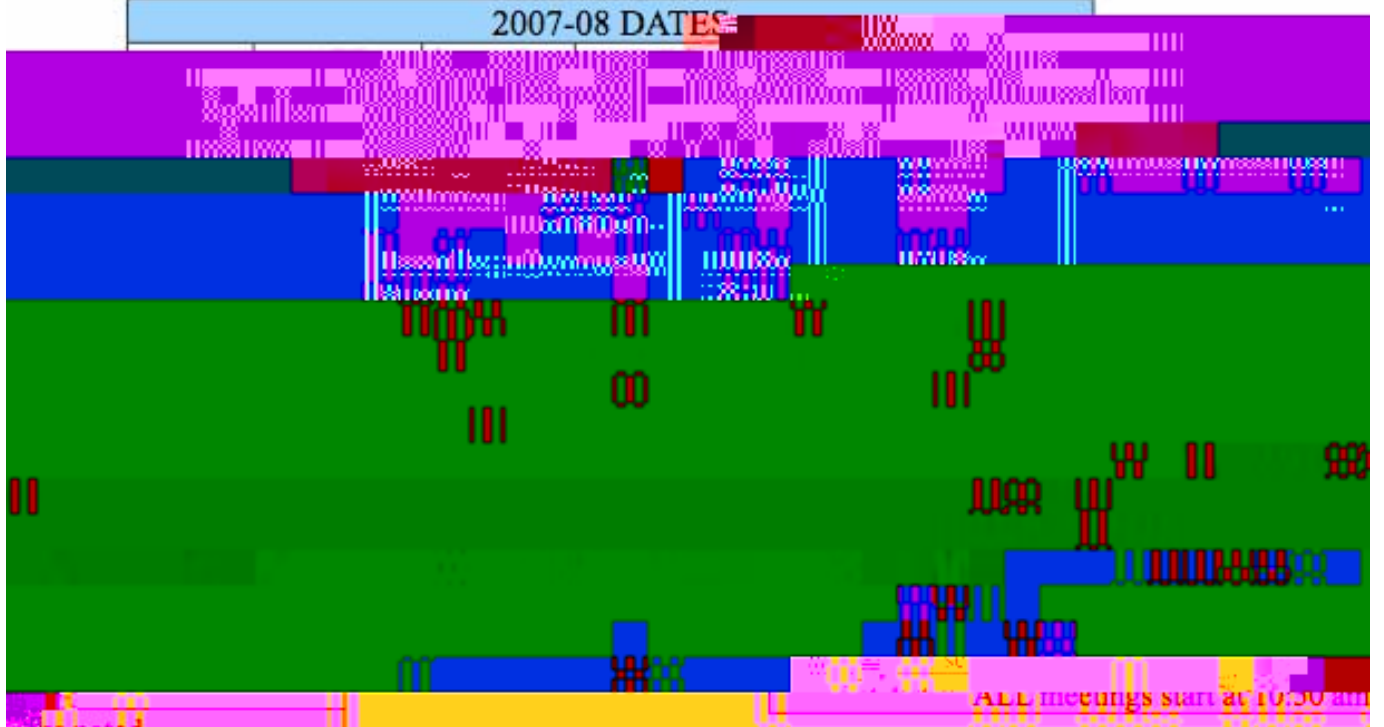
I would like to see this task force generate specific recommendations that can be implemented immediately to enhance our management of en

GRADUATE EXECUTIVE COUNCIL

- Bryan Appleby-Wineberg: Fine & Performing Arts
- Wanda Foglia: Liberal Arts & Sciences
- Dorie Gilchrist: Graduate School
- Daniel McFarland: Business
- Diane Penrod: Communication
- Robi Polikar: Engineering
- Barbara Bole Williams: Education

The individual colleges determined how they were selected.

2007-08 DATES



mess noted

ALL meetings start at 10:50 am

Draft Interim Policy on Manual Entry of Grading Information

In the rare case where exigent circumstances prevent a faculty member from entering final grades, class rosters, or last date of attendance (LDA) information into banner directly, the faculty member may provide the information in writing to the chair of the department on a form signed by the faculty member. This form also must be signed by the department chair and the dean or his/her designee then forwarded to the Registrar's office for manual entry.

RATIONALE:

- Some amount of the delinquent information on the outstanding grade rosters come from adjunct faculty members who are no longer associated with the university. In some cases, the adjuncts have “phoned in” the information but claim to be unable to enter the information in banner (They have no e-mail access at home, they are having technical problems with banner but never notify us, their Rowan account has

Laptop committee membership as per Senate resolution

Committee should be staffed as follows:

10 faculty/staff/librarians. It is preferable that the committee includes at least one faculty/staff from each College, one staff member from the NSS, one staff member from IT, one representative from office of Student Affairs, and/or one Librarian.

1 AFT Representative

1 SGA Representative

CHAIRPERSON: Vasil Hnatyshin, Computer Science

COMMITTEE MEMBERS:

Mark Sedlock, NSS

Steve Cone, Education

Tricia Yurak, LAS

Eileen Stutzbach, IT

Keith Brand, Communications

Shifei Chung, Business

Thomas Fusco, FPA

Beena Sukumaran, Engineering

Penny Barnes, EOF Director

Phyllis Meredith, Librarian

AFT rep

SGA rep