

## **ROWAN UNIVERSITY SENATE MINUTES**

Monday, February 26, 2007

**Attendees:** Bonnie Angelone, Herb Appelson, David Applebaum, Joe Bierman, Lori Block, Kate Boland, Bruce Caswell, Jay Chaskes, Kevin Dahm, Robert D'Intino, Carol Eigenbrot, Kathy Ganske, Dorie Gilchrist, John Hasse, Vasil Hnatyshin, Elisabeth Hostetter, Ihsan Isik, Candace Kelley, Ernst Knoesel, Lee Kress, Yuhui Li, Matthew Lund, Julie Mallory-Church, Mary Marino, Brenda Marlin, Mark Matalucci, Afrodesia McCannon, Yusuf Mehta, Phyllis Meredith, Eric Milou, James Newell, bob Newland, Henrietta Pichon, Robi Polikar, Anthony Robb, Tanya Santangelo, Dan Schowalter, Karen Siefring, Kathleen

## Verbal Committee Reports

### A. Curriculum – Kevin Dahm

1. Proposal 220 was moved and seconded; the motion carried unanimously.
2. Graduate Program in Public Relations, Proposal 222, changes degree requirements reflecting preference for combining into 5 large modules. The motion to approve was passed unanimously.
3. Driver Education is being brought back. The new offering reflects a change of focus onto teaching the course. The motion to approve carried with one opposing vote.
4. Three proposals for Liberal Education were moved together. The Additional tract to get additional course (305 and 306) assumes that students have teaching certificates. Students are already taking the courses and apply at their own risk. The motion passed unanimously.
5. 707 and 708 moves courses out of the discipline that are not accepted from Law/Justice any longer for Political Science majors. The motion received unanimous approval.
6. Proposal of a new theater tract creating a masters degree in music is sponsored by the Theater Department with the Dean's approval. The motion carried unanimously.
7. The committee's report was not provided as hard copy due to the length. It provides an update on the Liberal studies major as well as listing over 500 courses that the Provost's Office wants to de-activate. Contact Kevin Dahm if you would like another copy. There is no particular time frame for responding to the course de-activation issue; the matter will be brought up again at the April meeting.

### B. Technological Resources – Vasil Hnatyshin

1. The Chair has sent a copy of this report to each Chair. He suggests that everyone review the possible tasks. Based upon responses from the members, he will select tasks for the computer competency exam.
2. The Provost has promised to ask for funds for labs and to allocate more for academic expenditures.
3. The answer to the question of who makes recommendations for IWS funding is still unknown.

### C. Promotions- Kathy Ganske.

Twenty-seven candidate portfolios were forwarded by Department Promotion Committees to the various College Promotion Committees in early February. The Senate Promotion Committee process will begin March 2.

Several months ago the Senate Promotion Committee chair expressed concern to the AFT and administration about inaccuracies and inconsistencies reported in the Memorandum of Agreement's description of the 2006-2007 Senate Promotion Committee process and the process for transferring portfolios from college committees to the Senate office. The matter has been resolved, and the promotion document on the Provost's website now reflects this year's process.

## New Business

### A. Resolution on Ethical Conduct of Research- Robi Polikar

1. Committee is working to establish guidelines as the federal government is moving to require certain research standards under HHS.
2. The web-based training program is similar to IRB, but different.



Matriculated students must fulfill the basic skills requirements by the time they have attempted 30 credits at the university. Transfer students who enter with 30 or more credits must pass the basic skills requirement by the end of their second semester at the university. Failure to meet this deadline will result in suspension.

### **Procedures**

Students who are academically suspended may not register for regular university level courses in either the summer or academic year terms, but may register for basic skills courses.

Students on academic suspension may not participate in extra-curricular or co-curricular activities sponsored by the university.

Students may be removed from academic suspension at any time by presenting to the appropriate dean or, for undeclared students, the director of Career and Academic Planning, evidence of successful completion of all the basic skills requirements.

Students may not remain on academic suspension status for more than one academic year (Fall/Spring semesters). Students who are not removed from academic suspension after one academic year are subject to dismissal from the university. Exceptions may be made for special programs (e.g., EOF, Specialized Services).

### **Academic Probation (for GPAs falling below 2.0)**

#### **Definition**

At the end of each Spring semester, matriculated students who have earned 15 credits or more and have a cumulative GPA below 2.0 are placed on academic probation. This probationary period begins with the Fall Semester. Students have one academic year in which to achieve a cumulative GPA of at least 2.0. Those who have not attained a cumulative GPA of at least 2.0 by this time will be dismissed from the university.

In addition,

1. Full-time students must attempt 12 or more credits each semester of probation. An attempted credit is defined as credit for any course in which a student receives a grade of A, B, C, D, F, P, S, W, WP, or WF, or IN.
2. Students will be considered on probation until they attain a cumulative GPA of at least 2.0.
3. Summer courses may be taken to help students reach the 2.0 cumulative GPA.

#### **Procedures**

Students will receive a warning letter following any semester in which their cumulative GPA falls below 2.0.

The College Deans or the Director of the Career and Academic Advising Center will notify students when they are placed on academic probation. Such notices will include a requirement that students consult an academic advisor in their college early in the first probationary semester and in no event later than the

As outlined above, academic dismissal takes place under the following circumstances: Students who have earned at least 15 credits and have been on probation for the academic year (Fall/Spring) will be dismissed from the University. Their dismissal is in effect as of the upcoming Fall Semester.

### **Procedures**

The Registrar's Office will notify the appropriate University offices when students are academically dismissed and will note the dismissal on the student's academic record.

The Office of the Provost will notify students in writing when they are dismissed. The notices will include a statement that registration for the next semester will be cancelled.

Students so dismissed cannot register in either academic year or summer terms, as full or part-time students, nor as non-matriculated students.

Students who have been academically dismissed from the University may apply for readmission through the Admissions Office after one academic year.

Students who have been academically dismissed may not participate in extra-curricular or co-curricular activities sponsored by the university.

### **Appeals Process**

The Office of the Provost serves as the focal point for academic suspension, probation and dismissal. The Office of Associate Provost for Academic Affairs is responsible for the implementation of this process.

1. Written notification of the appeal process and dates will be sent to the student.
2. Student contacts the Dean's Office in the College of their major(s) or the Career & Academic Planning Center for undeclared majors, to make an appointment with the appeal committee.
3. Student completes and returns the Request An Appeal Hearing form with any supporting material.
4. In the case of Academic Dismissal, students who do not appeal and students whose appeal is denied will be dismissed from the University.

Decisions concerning academic dismissal are made independently of decisions governing financial aid awards. Appeals regarding the discontinuance of financial aid must be made to the Director of Financial Aid.

Motion to Adjourn occurred at 11:59 a.m.

Respectfully Submitted,

Julie Mallory Church  
Senate Secretary