

UNIVERSITY SENATE MINUTES  
April 13, 2009, 10:50 am, Ed Hall 3114

Eric Milou, Bob Newland, Anne Phillips, Robi Polikar, Clara Popa, Peter Rattigan, Adrian Rusu, Tanya Santangelo, Nick Schmelz, Sonia Spencer, Don Stoll, Cindy Vitto, Jia Wang, Patrick Westcott, Dex Whittinghill, Barbara Williams, Tricia Yurak, Ieva Zake.

**NOT IN ATTENDANCE: (Represented by Alternates)** Lori Block represented by April Ellerbe, Nadine Connell represented by Christine Saum, Karen Magee-Sauer represented by Erick Guerra, Peter Rattigan represented by Greg Biren, Clara Popa represented by Kenneth Albone, Natalie Reaves represented by Sanae Tashiro, Pat Alexy Stoll represented by Chuck Brett, Eileen Stutzbach represented by Ted Colanduno.

**NOT IN ATTENDANCE:** Michael Banutu-Gomez (3<sup>rd</sup> consecutive absence), Jacqueline Benevento, Mark Berkey-Gerard, Sheri Chinen-Biesen, Bill Freind, Midge Madden, Mark Matalucci (2<sup>nd</sup> consecutive absence), Mohammed Rashiduzzaman (6th consecutive absence), Kathleen Sernak.

1. Approval of Agenda – moved, seconded and approved.
2. Introductions of Visitors - Marie Tiemann, Skeffington Thomas
3. Approval of Minutes from March 2009 (separate file) moved, seconded and approved.
4. President's Report (page

- b. Curriculum Committee Report (pages 19-20) – Striking the two education process C proposals, #338 and 339. #202, Communication Accelerated BA/MA in Writing Arts - moved, seconded, approved. #203, Writing Arts Sequence B: LS/HSS – moved, seconded, approved. #204, Minor in Writing Arts – moved, seconded, approved.
  - c. Resolution on Promoting Foreign Language and Culture Studies: 2<sup>nd</sup> reading (page 21) – Mickey Smith and Joy Zin. Moved, seconded and approved. Mickey announces upcoming meeting for faculty to learn more about teaching courses abroad.
  - d. Campus Aesthetics & Environmental Concerns Resolution on Smoking at Building Entrances: 1<sup>st</sup> reading (page 22) – first reading only, bring it back to departments for discussion. Inconsistency between 25 and 50 feet, should say non-residence buildings or all move to 50 feet. Send further comments about this resolution to Eric or Eileen Stutzbach. Question: Any policy about use of chewing tobacco in class?
  - e. Diversity Committee Resolution: 1<sup>st</sup> Reading (page 23) – first reading only, from Anne Phillips.
7. New Business - Bruce Caswell, AFT proposal that there be one folder for T&R and Promotion, First reading at the AFT meeting in April.  
 Senate Committee Selection forms due April 24<sup>th</sup>.  
 May 11<sup>th</sup> is our last meeting at 9:00AM  
 Rumor control from Eric: the President's Cabinet was suggesting/discussing the possibility of reducing adjusted load by 1/3 this coming year. It was NOT from the board and NOT about cutting the adjunct budget.
8. Adjournment – 11:50AM

## PRESIDENT'S REPORT

### 1. Long Guns Update/Data – Reed Layton sent email below to Eric.

Subject: Deployment  
Date: Thursday, April 9, 2009 1:53 PM  
From: Reed Layton <Laytonr@rowan.edu>  
To: "Farish, Donald J." <farish@rowan.edu>, Eric Milou <milou@rowan.edu>  
Cc: Leslie Clark <clarkle@rowan.edu>  
Conversation: Deployment

The deployment of rifles on college campus is a topic that currently has no research or statistics reported



DR. PARVIZ ANSARI, WED, APRIL 15th/THURS, APRIL 16th

Wednesday, April 15th:

8:00-9:00 am breakfast with CLAS Chairs, Owl's Nest

10:00-11:00 meeting with Senate Exec, AFT, CWA, Library 126

2:00-

## **Resolution to Revise the Attendance Policy**

Background on the resolution:

Last year, the Senate approved a revised version of the Attendance Policy proposed by the APP Committee. The impetus for the revision was the inclusion of language requiring faculty to accommodate







**Resolution Recommending Extension of Drop/Add Period  
for Students Enrolled in Courses that Meet Once a Week on Mondays**

WHEREAS, Drop/Add runs from the first day of classes (usually a Tuesday) through Monday of the following week, procedurally requiring that students who decide to drop a Monday

**Resolution Recommending that Registration Stay Open  
Between Final Registration and the Beginning of Drop/Add**

WHEREAS, Final Registration is currently scheduled for one day, which occurs approximately two weeks before the start of the semester, and is not open again until the Drop/Add period opens when classes begin;

WHEREAS, for various reasons, students are unable to register on the one day currently available for Final Registration;

WHEREAS, as a consequence of being unable to make changes to their registration, students may have problems with their status concerning financial aid, athletic eligibility, etc.;

WHEREAS, in practice, advisors often contact the Registrar and request registration changes for students between Final Registration and Drop/Add;

WHEREAS, when students are trying to add a class during Drop/Add, they often miss the first day of class;

## **Resolution to Revise the Academic Integrity Policy**

WHEREAS, the Academic Integrity Policy, developed by the Academic Integrity Task Force and approved by the University Senate in May 2008, has been in place for several months;

WHEREAS, there has been a full cycle of processing of Reports of Academic Integrity Violations (RAIVs), including submission of RAIVs by instructors and reviews and hearings conducted by the Academic Integrity Review Board;

AND WHEREAS, implementation of the policy and associated adjudication processes has revealed areas needing legal and procedural clarification;

- ! Incorporating facts, statistics or other illustrative material taken from a source, without acknowledging the source, unless the information is common knowledge.
- ! Submitting a computer program as original work that duplicates, in whole or in part, without citation, the work of

required attendance at a workshop on academic honesty, and/or an assignment that will increase the student's awareness of academic integrity.

Reporting Mechanisms: Matters involving Level 1 violations are normally adjudicated by the instructor and sanctioned accordingly. A record of this violation will be retained in the Office of the Provost in accordance with State record retention guidelines. The student can appeal the determination and/or the sanction imposed in accordance with policy.

### **Level 2 Violations**

Level 2 violations involve incidents of a more serious nature and affect a significant aspect or portion of the course. Any violation that involves repeat offenses at level 1 is considered a level 2 violation. A sanction for a level 2 violation will not exceed a failing grade in the course.

Example: Quoting directly or paraphrasing without proper acknowledgment on an assignment or failing to acknowledge all sources of information and contributors who helped with an assignment.

Recommended Sanction(s): A failing grade in the course, Academic Integrity Probation and/or the imposition of other lesser

An instructor who believes that a student has attempted or committed an apparent act of academic misconduct should investigate the matter. Instructors are encouraged to consult with staff in the Office of the Provost.

### **Role of Instructor**

a. If the instructor then concludes that misconduct has occurred, he or she should obtain a copy of the Report of an Academic Integrity Violation (RAIV) form from the web, the departmental office, or the Office of the Provost. The instructor should complete as much of the RAIV form as possible prior to meeting with the student, including the appropriate type of violation/level.

b. The instructor should make reasonable attempts to meet with the student in question as soon as possible. When necessary, such meetings may be conducted by telephone or electronic mail. In this meeting every effort should be made to preserve the basic teacher/student relationship. The student should be given the opportunity to respond to the allegation and to review and sign the RAIV if he/she so chooses. The student's signature signifies that he/she is aware of the alleged violation and understands where information on next steps in the procedure can be found. The student should be allowed to remain in class

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e. Any student appearing at a hearing before the Academic Integrity Review Board for adjudication of an allegation of academic dishonesty may challenge the assignment of any member of the board to his/her case. Upon hearing the details of the challenge, the Chair will either uphold or deny the challenge.



the violation. Sanctions which may be imposed upon any student found to have violated the Academic Integrity policy include the following:

#### Notation of Academic Integrity



Rowan University

University Senate

Report of the University Curriculum Committee

April 13, 2009

Submitted by Janet Moore Lindman

**Process C**

		Supervision II	
08-09-348	Education	School Finance and Records	Educational Leadership
08-09-349	Education	MST Thesis requirement change	Teacher Education

## **Resolution on Promoting Foreign Language and Cultural Studies**

**Whereas** the increasing national emphasis on globalization requires a heightened awareness of foreign languages and cultures,

**Whereas** the national trend among universities indicates a growing emphasis on international awareness and education,

**Whereas** there is no university-wide policy on foreign language and cultural education,

**May it therefore be resolved that** academic departments and programs be encouraged to provide opportunities for their students to develop competency in foreign languages and cultural studies.

**Resolution on Smoking at Building Entrances**

**Whereas** under NJ State Law New Jersey State law (N.J.S.S. 26:3D-17), smoking or ignition of any tobacco or other product or substance is prohibited in all buildings on campus, including but not limited to classroom buildings or administrative office buildings including the Chamberlain Student Center;

**Whereas** there are ash cans placed at the doorways to these buildings;

**Whereas** individuals are often exposed to second hand smoke upon entering a building;

**Whereas** smoking is prohibited within 50 feet of entrances to residence halls;

**May it therefore be resolved that** smoking also be prohibited within 25 feet of any building on campus, including but not limited to administrative and classroom buildings and that the SGA take the lead in addressing the issue of smoking on campus in collaboration with the Center for Addiction Studies, University Senate, Health Center, and Public Safety.

Diversity Committee Resolution
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WHEREAS, the most recent version of the Rowan University Mission, and the Academic Master Plan affirm diversity as one of the University's core values, and a desired characteristics of the university community for reasons of justice as well as educational breath and effectiveness.

WHEREAS, the mission statement mentions "highly qualified and diverse faculty, staff and students", and the Academic Master Plan lists "diverse perspectives" as a core value of the institution.

WHEREAS, commitment to this core value, and experience in implementing it, is distributed across campus, and works from the ground up as often as from the top down. Yet by several measures, including the definition of diversity promulgated in our Master Plan, Rowan University is not where it should be with regard to diversity.

WHEREAS, as the legal environment has changed, the methods by which Rowan seeks to maintain and deepen this commitment have also had to change. Many departments need assistance in finding ways to do this in their job searches, while complying with the current state of the equal employment opportunity law, and maintaining their commitment to finding the best candidate to fit the particular needs and mission of the department.

WHEREAS, the Office of Equity and Diversity is well positioned to provide such assistance. The Office knows the law as it bears on diversity and hiring. It collects institutional research on diversity issues. As methods and resources used to promote diversity on campus prove to be effective, it will be able to share these methods and resources with others, and will gain a more comprehensive picture of what is being done on campus to pursue this part of the university's stated mission and goals.

WHEREAS, at present, there is no standardized university-wide method of promoting diversity in hiring at the departmental level, or of keeping track in a reliable and informed way of what is being done toward this end within the university. Consultation with the Director of Diversity and Equity is optional, and occurs in only a minority of departmental hires.

THEREFORE, the Diversity Committee offers the following resolution to increase university-wide interest in and commitment to the core value of diversity, as it affects the hiring process.

**BE IT Resolved, that** when departments are authorized to search for full-time, tenure track faculty, the department or its search committee shall meet with the Director of Equity and Diversity, or with her or his representative, prior to advertising the position. The purpose of this meeting shall be to discuss appropriate strategies for attracting a diverse pool of applicants for the job, as well as ways in which the department can further the university's commitment to the value of diversity in the process of fulfilling its departmental mission.