

UNIVERSITY SENATE MINUTES  
March 23, 2009, 10:50 am, Rowan Hall Auditorium

**ATTENDEES:** Herb Appelson, Mark Berkey-Gerard, Krishan Bhatia, Lori Block, Joe Cassidy, Bruce Caswell, Doug Cleary, Nadine Connell, Kevin Dahm, Michele DiCorcia, Robert D'Intino, Tom Doddy, Carol Eigenbrot, Leslie Elkins, Jon Foglein, Bill Freind, Dorie Gilchrist, Roberta Harvey, John Hasse, Karen Haynes, Susan Hersh, Jerry Hough, Olcay Ilicasu, Alison Krufka, Phillip Lewis, Janet Lindman, Midge Madden, Karen Magee-Sauer, Douglas Mapp, Phyllis Meredith, Demond Miller, Eric Milou, Bob

will be training with them. Suggestion made that faculty be informed of steps to take in case of a

- c. 1<sup>st</sup> reading: Resolution on Promoting Foreign Language and Culture Studies (page 23)  
- correct typo in last line of resolution “foreign language and cultures”

By the new process, all majors will need to apply to get restricted status through the curriculum committee. Forms will be out in early April, majors have one month to complete form and apply, then acted on by the committee and then on to the Provost for final approval.

6. Old Business - none
7. New Business – Wednesday, March 25

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PRESIDENT'S REPORT-

**Friday, April 17th is Rowan Day**, an all-day celebration of the best of the work of our students, faculty, and staff. All six colleges have events scheduled and the Student Affairs Division also will have presentations and events. A partial list of activities includes:

- ! The STEM Symposium (LAS and Engineering)
- ! ArtSmash (Communication, FPA, and LAS)
- ! A formal awards presentation at which the Joseph Barnes award for service, the Lindback award for teaching excellence, the Gary Hunter mentoring award, and the University research award will be presented
- ! A media showcase on the future of journalism (Communications)
- ! Tours of the tech park (Engineering)
- ! A business plan competition at the tech park (Business)
- ! Tree Planting (Student Affairs)
- ! The Children's Hour (a play produced by the department of theater and dance)
- ! On Leaves of Grass, Singing Songs of Myself (Walt Whitman-inspired dance program)
- ! A Media Festival (FPA)
- ! RU Ready for Change: The Evolution of Leadership (Student Affairs)
- ! Pick Your Poison – An interactive game and discussion sponsored by the Center for Addiction Studies and Awareness
- ! A Professional Mini-Conference from the College of Education

Resolution to Institute a 17/34 Academic Year Tuition Plan

WHEREAS, Almost 80% of generated Rowan University credit hours are based on three credits per course<sup>i</sup>, thus forcing students to take courses in these increments and often leading to their having to take 18 credits during at least one semester;

WHEREAS, Several “Suggested Course Sequences” for majors (Art, Studio Art, Biochemistry, and most Education majors, for example) recommend at least one semester where the student must take 18 credits and/or summer courses beyond this;

WHEREAS, Limited course availability often means that needed courses are filled while students are early in their careers, forcing them to take extra courses to “play catch up” once their number of credits allows them access to these needed courses during registration;

WHEREAS, Many students are required by outside agencies to be dual majors, therefore increasing their load requirement beyond the current 17-credit/semester limit (for example, early childhood and elementary education majors);

WHEREAS, The data show that those students discussed above are those hit hardest by the current tuition structure;

WHEREAS, In this current economic situation, adding additional costs to students beyond the “advertised price tag” puts an undue, unfair, and unappreciated burden on them;

AND WHEREAS, It is understood that some students take additional loads by choice or because of extraordinary circumstances and are therefore subject to additional tuition costs for doing so;

THEREFORE BE IT RESOLVED that Rowan University institute a 17/34 academic year tuition plan, in which students who take more than 17 credits one semester but no more than 18 overall during that semester AND who take fewer than 35 for the whole academic year be allowed to pay at the academic year tuition rate for full-time students.

Interpretive Statement: In 2007, Rowan shifted from requiring students who take more than 18 credits to pay additional per credit tuition to those taking more than 17 credits. This has put an unfair and undue burden on students who are in certain majors or in certain circumstances beyond their control, including the systematic nature of our three-credit system. This resolution provides that students who take more than 17 credits in one semester but not more than 34 credits in a complete academic year be allowed to pay the advertised full tuition for that academic year without any additional per credit charges.

Resolution to Distinguish Between  
Undergraduate and Graduate Educational Experiences in Student Records

WHEREAS, undergraduate and graduate educational experiences are distinct and need to be clearly delineated in student records:

THEREFORE BE IT RESOLVED,

Students admitted to an undergraduate program will:

## **Resolution to Revise the Attendance Policy**

Background on the resolution:



## **Proposed Revision to Attendance Policy**

## **Current Attendance Policy Effective Fall 2008**

Because classroom experiences vary greatly among disciplines, deliveries and instructors, Rowan's community of learners is best realized when teachers and learners interact in ways deemed appropriate for any particular class. Thus, although what constitutes attendance can differ from course to course, the following applies to all courses:

### Responsibilities of Students

- 1) Students are expected to be present at each meeting of each scheduled class for which they are officially registered. Students are responsible for knowing the instructor's attendance policy as stated in the syllabus.
- 2) Students absent for any of the following reasons:
  - " Religious observances
  - " Official University activities
  - " Documented illness
  - " Death of a family member or loved one
  - " Inclement weather

must inform their instructor with official written documentation before the fact in cases of



**Resolution Recommending that Registration Stay Open  
Between Final Registration and the Beginning of Drop/Add**

WHEREAS, Final Registration is currently scheduled for one day, which occurs approximately two weeks before the start of the semester, and is not open again until the Drop/Add period opens when classes begin;

WHEREAS, for various reasons, students are unable to register on the one day currently available for Final Registration;

WHEREAS, as a consequence of being unable to make changes to their registration, students may have problems with their status concerning financial aid, athletic eligibility, etc.;

WHEREAS, in practice, advisors often contact the Registrar and request registration changes for students between Final Registration and Drop/Add;

WHEREAS, when students are trying to add a class during Drop/Add, they often miss the first day of class;

WHEREAS, if students could drop or add classes before the beginning of the semester, instructors would experience less turnover or fluctuation in their enrollments during the first week of classes;

AND WHEREAS, limiting Final Registration to one day is no longer necessary with the implementation of Banner;

BE IT RESOLVED, that we recommend having registration stay open for all students between what is the current Final Registration day and the beginning of the Drop/Add period to allow students

## **Resolution to Revise the Academic Integrity Policy**

WHEREAS, the Academic Integrity Policy, developed by the Academic Integrity Task Force and approved by the University Senate in May 2008, has been in place for several months;





An instructor who believes that a student has attempted or committed an apparent act of academic misconduct should investigate the matter. Instructors are encouraged to consult with staff in the Office of the Provost.

### **Role of Instructor**

a. If the instructor then concludes that misconduct has occurred, he or she should obtain a copy of the Report of an Academic Integrity Violation (RAIV) form from the web, the departmental office, or the Office of the Provost. The instructor should complete as much of the RAIV form as possible prior to meeting with the student, including the appropriate type of violation/level.

b. The instructor should make reasonable attempts to meet with the student in question as soon as possible. When necessary, such meetings may be conducted by telephone or electronic mail. In this meeting every effort should be made to preserve the



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e. Any student appearing at a hearing before the Academic Integrity Review Board for adjudication of an allegation of academic dishonesty may challenge the assignment of any member of the board to his/her case. Upon hearing the details of the challenge, the Chair will either uphold or deny the challenge.

f. A Board member will withdraw from adjudicating any case in which he/she cannot reach a fair and objective decision.

g. There will be an audio recording of the hearing (excluding Board deliberations and voting) for the purpose of providing assistance to the Board in their deliberations and to the accused student or complainant for use in filing an appeal. This recording remains the property of the University and constitutes an official record of the hearing.

g. Because legal procedures will not be formally applied, the Chair will make all determinations on questions of procedure and admissibility of information presented and will not be excluded from hearings or Board deliberations except that s/he will not vote. The Chair will exercise control over the manner in which the hearing is conducted to avoid unnecessarily lengthy hearings and to prevent the harassment or intimidation of witnesses. Anyone who disrupts a hearing or who fails to adhere to hearing procedures may be excluded from the proceeding.

h. The Board will review all materials and hear all information pertinent to the case from the complainant, the accused and all witnesses. Members of the Board, including the Chair, will be free to ask relevant questions in order to clarify information or resulting issues.

i. After hearing all the information, the Board will deliberate privately until a decision is reached by a majority vote. A tie vote will result in a finding of “not responsible.”

j. If the student is found “responsible” the Board will determine the appropriate sanction to be imposed. At this point Tf [(w.(l) -1 2 (r) -1

the violation. Sanctions which may be imposed upon any student found to have violated the Academic Integrity policy include the following:

Notation of Academic Integrity Violation on Transcript: When a student fails a course for reasons of academic dishonesty, this will be noted on the student's transcript. The notation will be removed from the transcript after the student



Report of the University Curriculum Committee  
March 23, 2009 Submitted by Janet Moore Lindman

**Process C**

<b>SCC#</b>	<b>College</b>	<b>Title</b>	<b>Department</b>
08-09-702	LAS	Minor in Planning	Geography/Anthropology



## **Resolution on Promoting Foreign Language and Culture Studies**

**Whereas** the increasing national emphasis on globalization requires a heightened awareness of foreign languages and cultures,

**Whereas** the national trend among universities indicates a growing emphasis on international awareness and education,

**Whereas** there is no university-wide policy on foreign language and cultural education,

**May it therefore be resolved that** academic departments and programs be encouraged to provide opportunities for their students to develop competency in foreign languages and cultural

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