

UNIVERSITY SENATE AGENDA
April 8, 2011: 1:45 pm, Rowan Hall Auditorium

ATTENDEES:

PRESIDENT'S REPORT

1. Presidential Search Committee Update (page 3) – Search Committee will be announced Monday. Committee will consist of 5 board members, 1 student, 2 faculty members, 1 staff member, 1 dean, 1 CWA person. Jay Chaskes and Christy Faison will be liaisons to the committee but will have no vote.
2. CLAS Changes (pages 4-5) The information spoken about by Cindy Vito at our March senate meeting has been announced to the university community in an official statement. This shift of advising in the CLAS from faculty to professional advisors is stated to be saving the college four faculty FTE's. However, after considering the three half-time Assistant dean positions and the Senior Fellow, it appears the actual savings will be only a 2.25 FTE. About half of the departments are going to make this shift of advising for 2011-2012 academic year. The rest of the CLAS departments will switch over for the 2012-2013 academic year. For the upcoming year there will be a projected 2000 students to be advised by only four professional advisors.
3. Graduate Assistantships for 2011-12 – most departments won't be able to afford graduate assistantships. Provost has said he is willing to assist with payment of some GA positions. Departments should write a proposal to ask for funding from the Provost. Include what the GA will do, what value the GA would add, what % the department can pay, and propose what % the dean and Provost should pay.
4. Dean of Engineering Candidate Interviews – try to attend
 - a. Mohammad Alan: April 18th at 10:15AM in Lib 326
 - b. Shashi Lalvani: April 20th at 10:15AM in Lib 326
 - c. Joseph Rencis: April 27th at 10:15AM in Lib 326
- 5.

TO: H. Reed, Chairwoman Board of Trustees
FROM: E. Milou, President University Senate
DATE: March 25, 2011

TO: CLAS Faculty and Staff
FROM: Parviz Ansari, Dean, CLAS
DATE: March 11, 2011
RE: Reorganization Within the College

Yesterday afternoon, at the meeting of all CLAS department chairs, I announced various changes in the College that will take place beginning July 1, 2011. Because these changes will affect everyone in the College in one way or another, I want to make sure that all faculty and staff have a clear understanding of the coming changes and the opportunities that will become available:

1. First, at the University level, the decision has been made to divide the CAP Center into two separate entities, a center for career counseling and a separate center for academic advising. This shift will take effect July 1, 2011.
 - a. Career guidance and counseling will continue to be performed by CAP Center advisors under the direction of Lizziel Sullivan. The CAP Center will remain within the division of Student Affairs.
 - b. Academic advising for CLAS will be handled by professional staff advisors within an academic advising center (official name of the unit and exact number of advisors not yet determined). Professional staff advising will be phased in for our College during a two-year period. Please note that faculty are expected to continue to act as mentors to students and to answer questions about the discipline and potential careers that are beyond the scope of professional staff advisors.
2. I am looking for departments willing to shift their student advising during the 2011-12 academic year to the new academic advising center. Departments who elect to do this will relinquish their reassigned time for advising. We anticipate that all departments will shift their advising to the academic advising center the following year. This shift from faculty to professional staff advising should help the College regain approximately four faculty FTE's.
3. Kristen diNovi will be stepping out of her role as Assistant Dean and will assume the new title of Director of the soon-to-be-

Senate Technological Resources Committee
Resolution on Equitable Scheduling of TEC Classrooms

Background:

Over the last 15 years, instructional technology has become a mainstay of teaching pedagogy. Electronic slideshows, the inclusion of internet and personal video into lectures and recitations, and the use of diverse media sources to enrich the educational experience have become standards for modern teaching. In addition, the pervasiveness of technology in the lives of all aspects of the Rowan community expands the learning environment from the classroom into the world. Despite the numerous advantages of instructional technology, the ability for instructors and faculty to schedule TEC Classrooms is limited by the lack of rooms across campus, and a request system that is inefficient.

One of the main roadblocks to reserving a TEC Classroom for classes is the required online form an instructor or staff member must fill out well in advance of the relevant semester. Individual faculty members frequently do not have their schedules finalized until late in the semester before the class commences, and therefore cannot provide the requested time and day reservations needed to guarantee a TEC classroom. The form currently being used must be submitted almost a full year before the class, and frequently has an incorrect semester indicated on the form (the website still indicates a deadline of 11/10/09 for the 2010 year). In addition, there is no feedback to the faculty requesting a TEC room that the request was received or awarded.

Therefore, this resolution intends to remedy this inequity by requesting that the academic scheduling office post more accurate information on the Tech classroom reservation form, and to allow faculty to reserve TEC rooms up until the month before final examinations to allow all faculty to have equal opportunity to be scheduled in the room that is the best fit to the class's needs. This will increase the number of classes that are properly assigned TEC classrooms, and decrease room changes that occur when instructors find that the room scheduled does not have the required technology.

Resolution:

Whereas the use of instructional technology has become a standard practice in teaching pedagogy over the last 15 years

Whereas there are limited TEC Classrooms at Rowan University

Whereas the reservation system requires faculty and staff to reserve a room well in advance of the date of final instructional scheduling by Departments.

Whereas many individuals do not have their instructional schedules finalized until several months before the academic semester begins.

Whereas each individual should have an equal opportunity to schedule a TEC Classroom if it is his/her choice, even if it necessitates a change in day or time of the class.

Be it also resolved that the University Senate recommends to the Office of the Registrar to institute a reservation policy that provides all faculty the opportunity to schedule a TEC Classroom until the deadline for Departments to finalize their instructional schedule. Non-TEC classroom scheduling will not be affected by this resolution.

Be it also resolved that the Registrar schedule TEC rooms based on the reservations received ONLY after the end of that Departmental deadline for final instructional schedules. Requestors will be notified in a timely fashion that the TEC request has been received, awarded, or denied due to space limitations. If a TEC classroom is unavailable for the days and times of the class, the faculty member and/or the Department will be given the opportunity to reschedule the class to accommodate the TEC request.

Senate Resolution to revise Senate Resolution 980224-1:
"Election of Department Chairpersons"
3-8-2011

1. WHEREAS there are no provisions in the "Election of Department Chairpersons" guidelines in the event that a chairperson steps down before his or her term is completed.

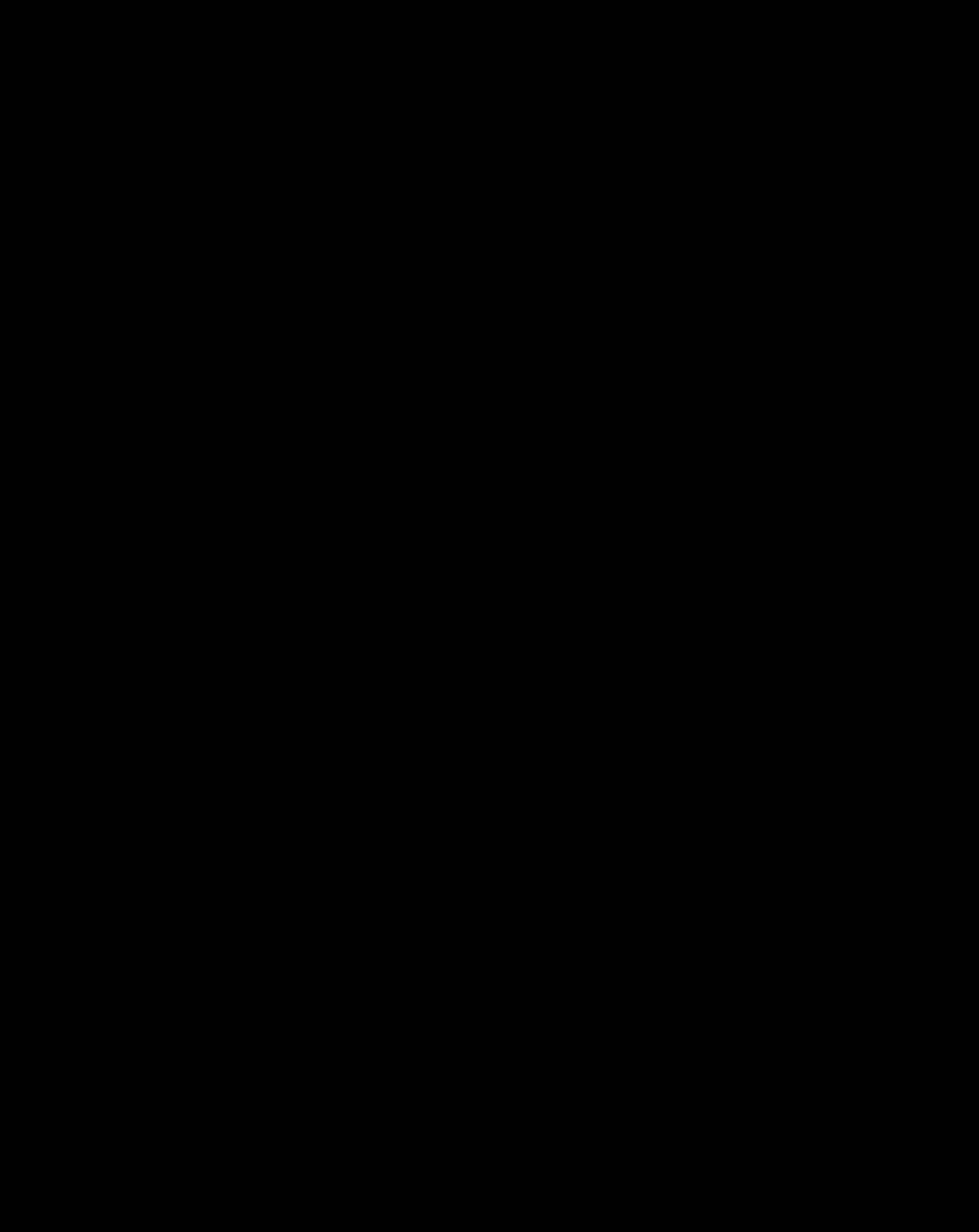
WHEREAS there are no provisions there for the case where a new department is created,

THEREFORE BE IT RESOLVED that the following be added after the eighth paragraph (beginning "If a chairperson cannot be elected"):

In the event that a chairperson resigns before the end of his or her term an election will be held according to the guidelines above. The person elected will then serve out the remainder of the term of the departing chairperson and the department will hold another election for chair for a three-year term. In the event that a new department is created (due to a merger or otherwise), a chair will be elected immediately from among the members who will constitute that department, and that chair will serv

CHAIRPERSONS

Approved by the Board of Directors and the University Senate on 10/1/11





RESOLUTION
TO CREATE A UNIVERSITY STANDING COMMITTEE ON ACADEMIC INTEGRITY

Submitted February 28, 2011, by Bruce Caswell on behalf of the Ad Hoc Un

The Office of Academic Affairs will handle procedural matters pertaining to the Academic Integrity Seminar, including identifying and contacting students who are required to attend.

The Academic Policies and Procedures Committee will continue to have responsibility for refinements to the policy with comment and recommendations from the Committee on Academic Integrity.

The content of the Academic Integrity Seminar, along with the content of three faculty workshops and supporting materials and a presentation for doctoral students has already been developed and will be made available for use and/or adaptation by the committee.

The committee will be supported by the Office of Academic Affairs, the Faculty Center for Excellence in Teaching and Learning, and the Division of Student Life, which will sponsor appropriate activities and provide support such as assistance with scheduling, arranging rooms, and making copies.

Membership

The membership of the University Senate Committee on Academic Integrity would be large, 21 in all, in keeping with the

Report of the University Curriculum Committee
April 8, 2011: Submitted by Janet Moore Lindman

Process C

SCC#	College	Title	Department
10-11-206	Communication	COGS in Editing and Publishing for Writers	Writing Arts
10-11-207	Communication	COGS in Creative Writing	Writing Arts
10-11-216	Communication	COGS in Technical and Professional Writing	Writing Arts

ROWAN UNIVERSITY SENATE

Resolution to Revise and Rename Laptop Policy

WHEREAS, the laptop policy is in need of revision to

Resolution to Revise Policy for Repeating a Course

WHEREAS, the current policy regarding the repetition of a course is unclear and is subject to misinterpretation.

WHEREAS, the intent of the policy is to compel students to consult with a department if they wish to take a course more than twice.

~~WHEREAS, students repeating basic skills courses have a clear justification for such repetition.~~

THEREFORE BE IT RESOLVED,
the policy should be revised to state clearly that approval from the department chairperson is required for a student to take course more than twice.

~~AND BE IT FURTHER RESOLVED,
basic skills courses should be exempted from this policy~~

AND BE IT FURTHER RESOLVED,
the policy be revised as shown in the attached version to enact the changes mentioned above.

AND BE IT FURTHER RESOLVED,
the relevant approval form be changed to reflect this revised policy.

Repeating a Course

In the event that a student repeats a course, the grade received for the repeated course will constitute the final grade for that course for cumulative G.P.A. purposes whether the grade is higher or lower than the grade received in the original course. The original grade, although not counted in the cumulative G.P.A., remains on the student's transcript.

The same course may not be taken more than twice, including withdrawals, unless approval from the department chairperson where the course is housed is granted. The approval by the chairperson is for one repetition of the course, and further repetitions will require a separate approval. Previous approval is no guarantee of approval for future repetitions.

Except for general education and Rowan Experience courses, more stringent restrictions may be determined by the individual departments/colleges, only to meet standards recommended by accrediting bodies, statutory regulations, and/or professional societies.

Resolution to Revise the Academic Integrity Policy

WHEREAS, the instructional session required of some students for violations of academic integrity are referred to as "Academic Integrity Seminars" and are distinct from "Academic Integrity Workshops" offered for faculty and others.

WHEREAS, students are entitled to the submission of written statements and additional documentation in their defense to the Academic Integrity Review Board

WHEREAS, students are entitled to call witnesses to present testimony with advance approval of the Academic Integrity Review Board and guidelines should be provided for the conduct and rights of these witnesses if they are Rowan students.

THEREFORE BE IT RESOLVED,
the term workshop be replaced with seminar in the Academic Integrity Policy

AND BE IT FURTHER RESOLVED,
the attached statement regarding the submission of written statements and documentation be appended to the Academic Integrity Policy

AND BE IT FURTHER RESOLVED,
the attached statement regarding the calling of witnesses 00 0 0 100 0 0Tm /F2.0 1 Tf (appended)r4 n214cm BT I cm BT 100 0 0 10

f. A Board member will withdraw from adjudicating any case in which he/she cannot reach a fair and objective decision.

University Budget and Planning Committee Report
April 1, 2011

The UBPC met at 11 AM on March 4th and March 26th. The next meeting is scheduled for 11 AM April 8th. Bruce Caswell attended the BoT Budget and Finance Committee meeting on March 24th.

BoT B&F Committee