

Request for Co-Sponsorship STUDENT UNIVERSITY PROGRAMMERS

The Student University Programmers shall uphold a Co-Sponsorship Policy that shall be made available to all Student Government Association chartered organizations or university departments. Co-Sponsorship shall refer to any event that is conducted

Clubs, organizations, and departments must provide volunteers for event assistance.
The Student University Programmers can provide the following for Co-Sponsorship:

Social Media if applicable

- a. Other advertisements must be requested 3 weeks before the event and have a meeting with Director of Marketing

Available Food Services up to \$100 in Gourmet Dining catering

Technical Services

The Student University Programmers will not provide the following for Co-Sponsorship:

Funding

This tier is reserved for an event that can be jointly planned and staffed by SUP and another club, organization, and department.

Proposal process and signed contract must be completed 8 weeks prior to the event.

Volunteers from both parties must be provided for event assistance.

The Student University Programmers can provide the following for Co-Sponsorship:

Advertisement

Available Food Services

Technical Services

Funding (amount will be determined by a vote from the Executive Board)

SUP reserves the right to deny any Co-Sponsorship, which will be determined on a case-by-case basis by the SUP E-Board.

In accordance with university policy, any outside person(s) performing at Rowan University for an event must have a One Million Dollar Liability Policy.

SUP will not consider financially supporting a Co-Sponsored event unless the organization has first requested monetary assistance from their direct department or shows an immense need.

To receive money from SUP, the requesting organization must submit a copy of any and all bills to the Treasurer and President of SUP immediately following the Co-Sponsored event. Unless otherwise noted by the SUP E-Board, no bills will be paid without proof of invoice, nor will

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Advertisement

- Flyer
- Pit Poster
- Handbill
- Digital Signage
- Social Media
- Rowan Announcer
- Other: _____

Available Food Services

- Popcorn
- Gourmet Dining (Meeting with SUP Vice President is required)

Technical Services (Meeting with SUP Director of Technical Services is required)

- Sound
- Music
- Microphone
- Lighting
- LEDs
- Spotlight
- Pipe and Drape
- Projector/Projector Scr

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